



Township of Roxbury

1715 Route 46
Ledgewood, NJ 07852
www.roxburynj.us

AGENDA
REORGANIZATION MEETING OF THE
TOWNSHIP COUNCIL OF THE TOWNSHIP OF ROXBURY
January 4, 2016
7:00 PM

[Information](#)
973-448-2000

[Building & Construction](#)
973-448-2009

[Court](#)
973-448-2034

[Engineer](#)
973-448-2018

[Finance](#)
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[Technology](#)
973-448-2099

[Township Clerk](#)
973-448-2001

[Sewer Plant](#)
973-584-5360

[Water Plant](#)
973-398-2818

TOWNSHIP CLERK PRESIDES OVER MEETING

1. PLEDGE OF ALLEGIANCE

2. OPEN PUBLIC MEETING STATEMENT

Adequate notice of this Meeting of the Township Council of the Township of Roxbury was given as required by the Open Public Meetings Act as follows: On December 21, 2015, notice was faxed to the Daily Record, the Newark Star Ledger, The Roxbury Register and published in the Daily Record; notice shall also remain posted throughout the year on the bulletin board in the main hallway of the Municipal Building.

3. STATEMENT OF DETERMINATION AND OATH OF OFFICE – NEWLY ELECTED COUNCIL MEMBERS FOR THE TERM 01/01/2016 THROUGH 12/31/2019

- A. Ward 1 Councilmember - Richard Zoschak
- B. Ward 2 Councilmember - Gary Behrens
- C. Ward 3 Councilmember - Fred Hall
- D. Ward 4 Councilmember - Daniel Kline

4. ROLL CALL

5. ELECTION OF TOWNSHIP OFFICIALS

- A. Nomination and Election of Mayor

NEWLY ELECTED MAYOR PRESIDES OVER MEETING

- B. Nomination and Election of Deputy Mayor

6. OATH OF OFFICE – 2016 FIRE CHIEFS

- A. Department Chief - William Ward III
- B. 1st Assistant Chief - Thomas Karkovice
- C. 2nd Assistant Chief - Kirk Keyes
- D. 3rd Assistant Chief - Sam Manganella



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7. APPOINTMENT OF TOWNSHIP OFFICIALS

2016-001 1
A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A CONTRACT FOR PROFESSIONAL SERVICES FOR THE TOWNSHIP PROSECUTOR

2016-002 2
A RESOLUTION OF THE TOWNSHIP COUNCIL OF TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A CONTRACT FOR PROFESSIONAL SERVICES FOR THE TOWNSHIP ATTORNEY

2016-003 3
A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A CONTRACT FOR PROFESSIONAL SERVICES FOR THE TOWNSHIP AUDITOR

2016-004 4
A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A CONTRACT FOR PROFESSIONAL SERVICES FOR THE TOWNSHIP PUBLIC DEFENDER

2016-005 5
A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A CONTRACT FOR PROFESSIONAL SERVICES FOR THE TOWNSHIP BOND COUNSEL

2016-006 6
A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A CONTRACT FOR PROFESSIONAL SERVICES FOR THE TOWNSHIP LABOR ATTORNEY

2016-007 7
A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT FOR SPECIAL TAX COUNSEL FOR THE TOWNSHIP

2016-008 8
A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY AUTHORIZING THE APPOINTMENT OF AN OFFICIAL TOWNSHIP HOST/HOUSTESS



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8. MAYORAL APPOINTMENTS

A. Environmental Commission

- 1 Council Liaison for CY2016
- 2 Members for the 3yr. term 01/01/2016 through 12/31/2018

B. Library Board of Trustees

- 1 Mayor's Representative for CY2016 (*Mayor or designee*)
- 1 School's Representative for CY2016 (*Superintendent or designee*)
- 3 Members for the 5yr. term 01/01/2016 through 12/31/2020

C. Morris County Community Development Revenue Sharing Committee ("CDBG")

- 1 Representative for CY2016 (*Mayoral Appointment*)
- 1 Alternate Representative for CY2016 (*Mayoral Appointment*)

D. Office of Emergency Management

- 1 Coordinator for the 3yr. term 01/01/2016 through 12/31/2018

E. Planning Board

- 1 Class 1 Member for CY2016 (*Mayor or designee*)
- 1 Class 2 Member for CY2016 (*Township Official*)

9. COUNCIL APPOINTMENTS

A. Board of Education Liaison

- 1 Council Member for CY2016

B. COAH Committee

- 3 Council Members for CY2016

C. Economic Development Committee

- 2 Council Liaisons for CY2016
- 1 Alternate Council Liaison for CY2016
- 2 Members for the 3yr. term 01/01/2016 through 12/31/2018

D. Fire Department

- 1 Council Liaison for CY2016
- 1 Alternate Council Liaison for CY2016

E. Historic Advisory Committee

- 1 Council Liaison for CY2016
- 2 Members for the 4yr. term 01/01/2016 through 12/31/2019

F. Landing Gateway and Streetscaping

- 2 Council Liaisons for CY2016
- 7 Members for CY2016

G. Lake Hopatcong Commission

- 1 Commissioner for the 2yr. term 01/01/2016 through 12/31/2017
- 1 Alternate Commissioner for the 2yr. term 01/01/2016 through 12/31/2017



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H. Main Street Streetscaping Committee

- 1 Council Liaisons for CY2016
- 4 Members for CY2016

I. Memorial Day Parade

- 1 Chairperson

J. Morris County Community Development Revenue Sharing (“CDBG”)

- 1 Representative for CY2016 (*Council Appointed*)

K. Morris County Freight Railroad Advisory Committee

- 1 Council Representative for CY2016
- 1 Alternate Council Representative for CY2016

L. Open Space Acquisition Advisory Committee

- 1 Council Liaison for CY2016
- 2 Members for the 3yr. term 01/01/2016 through 12/31/2018
- 1 Member for the unexpired term through 12/31/2016

M. Planning Board

- 1 Class 3 Member for CY2016 (*member of the Twp. Council*)
- 1 Class 4 Member for the 4yr. term 01/01/2016 through 12/31/2019
- 1 Class 4 Member for the unexpired term through 12/31/2016
- 1 Alternate No. 1 Member for the unexpired term through 12/31/2016
- 1 Alternate No. 2 Member for the 2yr. term 01/01/2016 through 12/31/2017

N. Recreation Advisory Committee

- 1 Council Liaison for CY2016
- 1 Member for the 3yr. term 01/01/2016 through 12/31/2018

O. Trails Committee

- 1 Member - Resident at Large for the unexpired term through 12/31/2016
- 2 Members of the Open Space Committee for the unexpired terms through 12/31/2016

P. Traffic Committee

- 3 Council Liaisons for CY2016

Q. Water and Sewer Committee

- 3 Council Liaisons for CY2016

R. Zoning Board of Adjustment

- 2 Members for the 4yr. term 01/01/2016 through 12/31/2019
- 1 Alternate No. 1 Member for the 2yr. unexpired term through 12/31/2016
- 1 Alternate No. 2 Member for the 2yr. term 01/01/2016 through 12/31/2017



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10. INTRODUCTION AND ADOPTION OF RESOLUTIONS

2016-009 **9**

A RESOLUTION INCORPORATING BY REFERENCE HEREIN AND APPROVING THE FOLLOWING NUMBERED RESOLUTIONS LISTED ON THE REGULAR COUNCIL MEETING AGENDA FOR THIS DATE:

2016-010 **10**

A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY AFFIRMING SURETY COVERAGE FOR ALL TOWNSHIP OFFICIALS

2016-011 **11**

A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY DESIGNATING THE OFFICIAL NEWSPAPER FOR THE CALENDAR YEAR 2016

2016-012 **12**

A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY DESIGNATING THE NEWSPAPERS TO RECEIVE NOTICES OF COUNCIL MEETINGS AND FIXING A CHARGE TO PERSONS REQUESTING INDIVIDUAL NOTICE FOR THE CALENDAR YEAR 2016

2016-013 **13**

A RESOLUTION AUTHORIZING THE APPOINTMENT OF THE TOWNSHIP MANAGER, CHRISTOPHER RATHS, TO THE ROXBURY/MOUNT ARLINGTON CONSOLIDATION STUDY COMMISSION AND COUNCILMEMBER FRED HALL AS THE ALTERNATE

2016-014 **14**

A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY AUTHORIZING THE MUNICIPAL ASSESSOR AND MUNICIPAL ATTORNEY TO ANSWER, DEFEND, INITIATE AND SETTLE CERTAIN LOCAL PROPERTY TAX APPEALS BEFORE THE MORRIS COUNTY BOARD OF TAXATION AND THE TAX COURT OF THE STATE OF NEW JERSEY FOR THE 2016 TAX YEAR

2016-015 **15**

A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY DESIGNATING DEPOSITORIES OF MUNICIPAL FUNDS

2016-016 **17**

A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY ESTABLISHING TEMPORARY BUDGETS FOR THE TOWNSHIP OF ROXBURY FOR THE FIRST THREE MONTHS OF 2016

2016-017 **24**

RESOLUTION AUTHORIZING INTEREST RATE/GRACE PERIOD YEAR-END PENALTY



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11. PUBLIC PORTION

12. ADJOURNMENT

Amy E. Rhead, RMC
Township Clerk