



Township of Roxbury

1715 Route 46
Ledgewood, NJ 07852
www.roxburynj.us

AGENDA REORGANIZATION MEETING TOWNSHIP COUNCIL OF THE TOWNSHIP OF ROXBURY JANUARY 3, 2017 7:00 PM

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973-584-5360

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973-398-2818

TOWNSHIP CLERK PRESIDES OVER MEETING

1. PLEDGE OF ALLEGIANCE
2. OPEN PUBLIC MEETING STATEMENT
Adequate notice of this Meeting of the Township Council of the Township of Roxbury was given as required by the Open Public Meetings Act as follows: On December 21, 2016, notice was faxed to the Daily Record, the Newark Star Ledger, The Roxbury Register and published in the Daily Record; notice shall also remain posted throughout the year on the bulletin board in the main hallway of the Municipal Building.
3. ROLL CALL
4. ELECTION OF TOWNSHIP OFFICIALS
 - A. Nomination and Election of Mayor

NEWLY ELECTED MAYOR PRESIDES OVER MEETING

- B. Nomination and Election of Deputy Mayor
5. OATH OF OFFICE – 2017 FIRE CHIEFS
 - A. Department Chief – Thomas Karkovice
 - B. 1st Assistant Chief – Kirk Keyes
 - C. 2nd Assistant Chief – Sam Manganella
 - D. 3rd Assistant Chief – Kyle Hoffman
6. APPOINTMENT OF TOWNSHIP OFFICIALS BY RESOLUTION

2017-001

A RESOLUTION INCORPORATING BY REFERENCE HEREIN AND APPROVING THE FOLLOWING NUMBERED RESOLUTIONS LISTED ON THE REORGANIZATION MEETING AGENDA FOR THIS DATE:

2017-002, 2017-003, 2017-004, 2017-005, 2017-006,
2017-007, 2017-008, 2017-009, 2017-010, 2017-011



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2017-002

A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A CONTRACT FOR PROFESSIONAL SERVICES FOR THE TOWNSHIP ATTORNEY

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2017-003

A RESOLUTION OF THE TOWNSHIP COUNCIL OF TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A CONTRACT FOR PROFESSIONAL SERVICES FOR THE TOWNSHIP PROSECUTOR

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2017-004

A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A CONTRACT FOR PROFESSIONAL SERVICES FOR THE TOWNSHIP PUBLIC DEFENDER

4

2017-005

A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A CONTRACT FOR PROFESSIONAL SERVICES FOR THE TOWNSHIP AUDITOR

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2017-006

A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A CONTRACT FOR PROFESSIONAL SERVICES FOR THE TOWNSHIP BOND COUNSEL

6

2017-007

A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A CONTRACT FOR PROFESSIONAL SERVICES FOR THE TOWNSHIP LABOR ATTORNEY

7

2017-008

A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT FOR SPECIAL TAX COUNSEL FOR THE TOWNSHIP

8

2017-009

A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY APPOINTING IRA A. COHEN, ESQ. AS THE MUNICIPAL COURT JUDGE FOR THE TOWNSHIP OF ROXBURY

9

2017-010

A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY APPOINTING A PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O.) FOR 2017

10

2017-011

A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY AUTHORIZING THE APPOINTMENT OF AN OFFICIAL TOWNSHIP HOST/HOESST

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7. MAYORAL APPOINTMENTS

12

A. Environmental Commission

- 1 Council Liaison for CY2017
- 2 Members for the 3yr. term 01/01/2017 through 12/31/2019

B. Lake Musconetcong Regional Planning Board (LMRPB)

- 1 Member for the 4yr. term 01/01/2017 through 12/31/2020

C. Library Board of Trustees

- 1 Member - Mayor or designee for CY2017
- 1 Member - Superintendent of Schools or designee for CY2017
- 1 Member for the 5yr. term 01/01/2017 through 12/31/2021

D. Morris County Community Development Revenue Sharing Committee (CDBG)

- 1 Mayor's Representative for CY2017
- 1 Mayor's Alternate Representative for CY2017

E. Planning Board

- 1 Member - Class 1 (Mayor or designee) for CY2017
- 1 Member - Class 2 (Township Official) for CY2017

8. COUNCIL APPOINTMENTS

13

A. Board of Education

- 1 Council Liaison for CY2017

B. COAH Committee

- 3 Council Members for CY2017

C. Economic Development Committee

- 2 Council Liaisons for CY2017
- 1 Alternate Council Liaison for CY2017
- 3 Members for the 3yr. term 01/01/2017 through 12/31/2019

D. Fire Department

- 1 Council Liaison for CY2017
- 1 Alternate Council Liaison for CY2017

E. Historic Advisory Committee

- 1 Council Liaison for CY2017
- 2 Members for the 4yr. term 01/01/2017 through 12/31/2020

F. Landing Gateway and Streetscaping Committee

- 2 Council Members for CY2017
- 1 Member of the Historic Advisory Committee for CY2017
- 1 Member of the Lake Hopatcong Commission for CY2017
- 1 Member of the Lake Hopatcong Foundation for CY2017
- 1 Member of the Planning Board for CY2017
- 1 Business Representative from the area for CY2017
- 1 Resident from the area for CY2017
- 2 Residents At-Large for CY2017



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G. Main Street Streetscaping Committee

- 1 Council Member for CY2017
- 1 Member of the Library Board of Trustees for CY2017
- 1 Representative from Main Street Presbyterian Church for CY2017
- 1 Merchant with Business on Main Street for CY2017

H. Memorial Day Parade Committee

- 1 Chairperson for 2017

I. Morris County Community Development Revenue Sharing Committee (CDBG)

- 1 Council Representative for CY2017

J. Morris County Freight Rail Advisory Committee (MCFRAC)

- 1 Council Representative for CY2017
- 1 Alternate Council Representative for CY2017

K. Open Space Acquisition Advisory Committee

- 1 Council Liaison for CY2017
- 2 Members for the 3yr. term 01/01/2017 through 12/31/2019
- 1 Member for the unexpired term through 12/31/2017

L. Personnel Committee

- 2 Council Members for CY2017

M. Planning Board

- 1 Member - Class 3 (Council Member) for CY2017
- 2 Members - Class 4 for the 4yr. term 01/01/2017 through 12/31/2020
- 1 Alternate No. 1 for the 2yr. term 01/01/2017 through 12/31/2018

N. Recreation Advisory Committee

- 1 Council Liaison for CY2017
- 2 Members for the 3yr. term 01/01/2017 through 12/31/2019
- 1 Alternate Member for the unexpired term through 12/31/2018

O. Traffic Committee

- 3 Council Liaisons for CY2017

P. Trails Committee

- 3 Council Members for the 2yr. term 01/01/2017 through 12/31/2018
- 1 Member of the Environmental Comm. for the 2yr. term 01/01/2017 through 12/31/2018
- 2 Members of the Open Space Comm. for the 2yr. term 01/01/2017 through 12/31/2018
- 2 Members of the Recreation Comm. for the 2yr. term 01/01/2017 through 12/31/2018
- 2 Residents At-Large for the 2yr. term 01/01/2017 through 12/31/2018

Q. Tree Committee

- 3 Council Members for CY2017

R. Water/Sewer Committee

- 3 Council Liaisons for CY2017

S. Zoning Board of Adjustment

- 2 Members for the 4yr. term 01/01/2017 through 12/31/2020
- 1 Alternate No. 1 for the 2yr. term 01/01/2017 through 12/31/2018



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9. INTRODUCTION AND ADOPTION OF RESOLUTIONS

2017-012

A RESOLUTION INCORPORATING BY REFERENCE HEREIN AND APPROVING THE FOLLOWING NUMBERED RESOLUTIONS LISTED ON THE REORGANIZATION MEETING AGENDA FOR THIS DATE:

2017-013, 2017-014, 2017-015, 2017-016, 2017-017,
2017-018, 2017-019, 2017-020, 2017-021

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2017-013

A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY DESIGNATING THE OFFICIAL NEWSPAPER FOR THE CALENDAR YEAR 2017

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2017-014

A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY AFFIRMING SURETY COVERAGE FOR ALL TOWNSHIP OFFICIALS

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2017-015

A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY DESIGNATING THE NEWSPAPERS TO RECEIVE NOTICES OF COUNCIL MEETINGS AND FIXING A CHARGE TO PERSONS REQUESTING INDIVIDUAL NOTICE FOR THE CALENDAR YEAR 2017

18

2017-016

A RESOLUTION AUTHORIZING THE RATE OF INTEREST RATE, GRACE PERIOD AND YEAR-END PENALTY FOR DELINQUENT ACCOUNTS

19

2017-017

A RESOLUTION AUTHORIZING THE TAX & UTILITY COLLECTOR TO PROCESS THE CANCELLATION OF ANY PROPERTY TAX, SEWER OR WATER UTILITY REFUND OR DELINQUENCY OWED FOR 2016 THAT IS LESS THAN \$10.00

20

2017-018

A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY DESIGNATING DEPOSITORIES OF MUNICIPAL FUNDS

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2017-019

A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY ESTABLISHING TEMPORARY BUDGETS FOR THE TOWNSHIP OF ROXBURY FOR THE FIRST THREE MONTHS OF 2017

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2017-020

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A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY AUTHORIZING THE MUNICIPAL ASSESSOR AND MUNICIPAL ATTORNEY TO ANSWER, DEFEND, INITIATE AND SETTLE CERTAIN LOCAL PROPERTY TAX APPEALS BEFORE THE MORRIS COUNTY BOARD OF TAXATION AND THE TAX COURT OF THE STATE OF NEW JERSEY FOR THE 2017 TAX YEAR

2017-021

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A RESOLUTION AUTHORIZING THE APPOINTMENT OF THE TOWNSHIP MANAGER, CHRISTOPHER RATHS, TO THE ROXBURY/MOUNT ARLINGTON CONSOLIDATION STUDY COMMISSION AND COUNCILMEMBER BOB DEFILLIPPO AS THE ALTERNATE

10. PUBLIC PORTION

11. ADJOURNMENT

Submitted by:



Amy E. Rhead, RMC
Township Clerk