

**JANUARY 4, 2016**

A Reorganization Meeting of the Township Council of the Township of Roxbury was held on January 4, 2016 at the Municipal Building located at 1715 Route 46 in Ledgewood, New Jersey at 7:00 PM.

**TOWNSHIP CLERK PRESIDES OVER MEETING**

**PLEDGE OF ALLEGIANCE**

**OPEN PUBLIC MEETING STATEMENT**

Adequate notice of this Meeting of the Township Council of the Township of Roxbury was given as required by the Open Public Meetings Act as follows: On December 21, 2015, notice was faxed to the Daily Record, the Newark Star Ledger, The Roxbury Register and published in the Daily Record; notice shall also remain posted throughout the year on the bulletin board in the main hallway of the Municipal Building.

**STATEMENT OF DETERMINATION AND OATH OF OFFICE - NEWLY ELECTED COUNCIL MEMBERS FOR THE TERM 01/01/2016 THROUGH 12/31/2019**

- A. Ward 1 Councilmember - Richard Zoschak
- B. Ward 2 Councilmember - Gary Behrens
- C. Ward 3 Councilmember - Fred Hall
- D. Ward 4 Councilmember - Daniel Kline

Mrs. Rhead read the Statement of Determination of the Board of Canvassers relative to the Election held in the Township of Roxbury in November 2015. Mrs. Rhead administered the Oath of Office to Ward 1 Councilman Richard Zoschak; Ward 2 Councilman Gary Behrens; Ward 3 Councilman Fred Hall; and Ward 4 Councilman Daniel Kline

**ROLL CALL (Present):** Councilman Gary Behrens  
Councilman Mark Crowley  
Councilman Robert DeFillippo  
Councilman Fred Hall  
Councilman Dan Kline  
Councilman Jim Rilee  
Councilman Richard Zoschak

**Absent:** None

**Also Present:** Christopher Raths, Township Manager  
Amy Rhead, Township Clerk  
Anthony M. Bucco, Township Attorney

**Public:** several members of the Roxbury Fire Department; approximately seventy-five (75) people were in attendance; Mike Condon, reporter for the Roxbury Register

**Staff:** Kim Katzenback, Executive Assistant

**ELECTION OF TOWNSHIP OFFICIALS**

**A. Nomination and Election of Mayor**

Mrs. Rhead asked for nominations for the election of Mayor. Councilman Behrens made a motion to nominate Councilman Jim Rilee as Mayor for CY2016. Councilman Hall seconded the motion. No further nominations were made. There was no further discussion from the Council. Mrs. Rhead proceeded with a roll call vote to appoint Jim Rilee as Mayor for CY2016.

Roll Call:      Councilman Behrens – Yes                      Councilman Crowley – Yes  
                    Councilman DeFillippo – Yes                      Councilman Hall – Yes  
                    Councilman Kline– Yes                              Councilman Rilee – Yes  
                    Councilman Zoschak – Yes

Motion carried unanimously, 7 to 0.

### **NEWLY ELECTED MAYOR PRESIDES OVER MEETING**

Mayor Rilee assumed the presiding position and read a prepared statement.

*“I want to thank everyone for coming out this evening and I want to wish everyone a happy and safe New Year.*

*I would like to thank Freeholder Director Kathy DeFillippo who has been a champion for Roxbury and Morris County, thank you Kathy. Also, Assemblyman Anthony Bucco, our township attorney. He was our attorney long before he was our assemblyman and has done a fantastic job going into his 19<sup>th</sup> year.*

*I want to once again thank my fellow Council members for asking me to represent them and Roxbury as their Mayor for 2016. Your support and trust is appreciated and I vow to continue to work with each of you in representing Roxbury and all the various needs of our great community.*

*I would like to congratulate Fred Hall, Gary Behrens and Rich Zoschak on their re-election to the Council and welcome newly elected Dan Kline to the Council. We look forward to your contributions to Roxbury and I would be remiss to not thank Marty Schmidt for his service to the Township and all the great things he has accomplished while serving. I would also like to give a special thank you to Gary Behrens for serving as Deputy Mayor the last 2 years; your help and support were invaluable.*

*Roxbury is such a wonderful and great community and I am always happy and proud to say where I am from. We can all talk about our great recreation and the services we offer, but it is truly the people of Roxbury that make it great. The number of volunteers at every level of our community is astonishing. Thanks to all our volunteers, first responders and our citizens that I hear from so often saying what a great community we are and how much they love living in Roxbury.*

*I am always excited about a new year and the prospects of new and better things for our residents. We are about to start our budget process and once again we will be looking after your tax dollars in the same way that has us nearly debt free, only 2 to 3 years away, while authorizing no new general obligation debt in many years and maintaining our high municipal bond rating and having one of the lowest tax rates in Morris County. All this, while maintaining quality services to our residents. Our parks, recreation and trails are second to none, including the beautiful new park in Landing. We will continue our aggressive road repair schedule and it will lead the list of items that we will be addressing during the budget and hopefully allowing us to advance more repairs than ever before.*

*Once again, Happy New Year and saving the best for last, a special thank you to my wife Stacey, for allowing me to serve this great town”*

### **B. Nomination and Election of Deputy Mayor**

Mayor Rilee asked for nominations for the election of Deputy Mayor. Councilman DeFillippo made a motion to nominate Councilman Mark Crowley as Deputy Mayor for CY2016. Councilman Zoschak seconded the motion. No further nominations were made. There was no further discussion from the Council. Mrs. Rhead proceeded with a roll call vote to appoint Mark Crowley as Deputy Mayor for CY2016.

Roll Call:      Councilman Behrens – Yes                      Councilman Crowley – Yes  
                    Councilman DeFillippo – Yes                      Councilman Hall – Yes  
                    Councilman Kline – Yes                              Councilman Zoschak – Yes  
                    Mayor Rilee – Yes

Motion carried unanimously, 7 to 0.

**OATH OF OFFICE – 2016 FIRE CHIEFS**

Mrs. Rhead administered the Oath of Office to the 2016 Roxbury Fire Chiefs:

- A. Department Chief - William Ward III
- B. 1st Assistant Chief - Thomas Karkovice
- C. 2nd Assistant Chief - Kirk Keyes
- D. 3rd Assistant Chief - Sam Manganella

**APPOINTMENT OF TOWNSHIP OFFICIALS**

Councilman Hall made a motion to approve below resolutions 2016-001 through 2016-008 listed below. Deputy Mayor Crowley seconded the motion.

Roll Call:	Councilman Behrens – Yes	Councilman Crowley – Yes
	Councilman DeFillippo – Yes	Councilman Hall – Yes
	Councilman Kline – Abstain	Councilman Zoschak – Yes
	Mayor Rilee – Yes	

Motion carried 6 to 0, with one abstention.

**2016-001** A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A CONTRACT FOR PROFESSIONAL SERVICES FOR THE TOWNSHIP PROSECUTOR  
Douglas Cabana – Township Prosecutor for CY2016.

**2016-002** A RESOLUTION OF THE TOWNSHIP COUNCIL OF TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A CONTRACT FOR PROFESSIONAL SERVICES FOR THE TOWNSHIP ATTORNEY  
Anthony M. Bucco – Township Attorney for CY2016.

**2016-003** A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A CONTRACT FOR PROFESSIONAL SERVICES FOR THE TOWNSHIP AUDITOR  
William F. Schroeder of Nisivoccia LLP – Township Auditor for CY2016.

**2016-004** A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A CONTRACT FOR PROFESSIONAL SERVICES FOR THE TOWNSHIP PUBLIC DEFENDER  
Douglass F. Sclar – Township Public Defender for CY2016.

**2016-005** A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A CONTRACT FOR PROFESSIONAL SERVICES FOR THE TOWNSHIP BOND COUNSEL  
Steven Rogut of Rogut McCarthy – Township Bond Counsel for CY2016.

**2016-006** A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A CONTRACT FOR PROFESSIONAL SERVICES FOR THE TOWNSHIP LABOR ATTORNEY  
Kenneth A. Rosenberg of Fox Rothschild – Township Labor Attorney for CY2016.

**2016-007** A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT FOR SPECIAL TAX COUNSEL FOR THE TOWNSHIP  
Fred C. Semrau of Dorsey & Semrau – Township Special Tax Counsel for CY2016.

**2016-008** A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY AUTHORIZING THE APPOINTMENT OF AN OFFICIAL TOWNSHIP HOST/HOSTESS  
Stacey Rilee – Township Hostess for CY2016

**MAYORAL APPOINTMENTS**

Mayor Rilee announced the mayoral appointments named in the attached list for the following committees:

- A. Environmental Commission
- B. Library Board of Trustees
- C. Morris County Community Development Revenue Sharing Committee (“CDBG”)
- D. Office of Emergency Management
- E. Planning Board

**COUNCIL APPOINTMENTS**

Deputy Mayor Crowley made a motion to appoint those named in the attached list for the below committees. Councilman DeFillippo seconded the motion.

Roll Call:	Councilman Behrens – Yes	Councilman Crowley – Yes
	Councilman DeFillippo – Yes	Councilman Hall – Yes
	Councilman Kline – Abstain	Councilman Zoschak – Yes
	Mayor Rilee – Yes	

Motion carried 6 to 0, with one abstention.

- A. Board of Education Liaison
- B. COAH Committee
- C. Economic Development Committee
- D. Fire Department
- E. Historic Advisory Committee
- F. Landing Gateway and Streetscaping
- G. Lake Hopatcong Commission
- H. Main Street Streetscaping Committee
- I. Memorial Day Parade
- J. Morris County Community Development Revenue Sharing (“CDBG”)
- K. Morris County Freight Railroad Advisory Committee (“MCFRAC”)
- L. Open Space Acquisition Advisory Committee
- M. Planning Board
- N. Recreation Advisory Committee
- O. Trails Committee
- P. Traffic Committee
- Q. Water and Sewer Committee
- R. Zoning Board of Adjustment

**PUBLIC PORTION**

No public comments.

**INTRODUCTION AND ADOPTION OF RESOLUTIONS**

**2016-009** A RESOLUTION INCORPORATING BY REFERENCE HEREIN AND APPROVING THE FOLLOWING NUMBERED RESOLUTIONS LISTED ON THE REGULAR COUNCIL MEETING AGENDA FOR THIS DATE:

2016-010, 2016-011, 2016-012, 2016-013,  
2016-014, 2016-015, 2016-016, 2015-017

Councilman Zoschak made a motion to adopt Resolution No. 2016-009. Councilman Behrens seconded the motion.

Roll Call: Councilman Behrens – Yes Councilman Crowley – Yes  
Councilman DeFillippo – Yes Councilman Hall – Yes  
Councilman Kline – Yes Councilman Zoschak – Yes  
Mayor Rilee – Yes

Motion carried unanimously, 7 to 0.

**2016-010** A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY AFFIRMING BLANKET BOND COVERAGE FOR TOWNSHIP OFFICIALS

**2016-011** A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY DESIGNATING THE OFFICIAL NEWSPAPER FOR THE CALENDAR YEAR 2016

Daily Record as the official newspaper for CY2016.

**2016-012** A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY DESIGNATING THE NEWSPAPERS TO RECEIVE NOTICES OF COUNCIL MEETINGS AND FIXING A CHARGE TO PERSONS REQUESTING INDIVIDUAL NOTICE FOR THE CALENDAR YEAR 2016

**2016-013** A RESOLUTION AUTHORIZING THE APPOINTMENT OF THE TOWNSHIP MANAGER, CHRISTOPHER RATHS, TO THE ROXBURY/MOUNT ARLINGTON CONSOLIDATION STUDY COMMISSION AND COUNCILMEMBER FRED HALL AS THE ALTERNATE

**2016-014** A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY AUTHORIZING THE MUNICIPAL ASSESSOR AND MUNICIPAL ATTORNEY TO ANSWER, DEFEND, INITIATE AND SETTLE CERTAIN LOCAL PROPERTY TAX APPEALS BEFORE THE MORRIS COUNTY BOARD OF TAXATION AND THE TAX COURT OF THE STATE OF NEW JERSEY FOR THE 2016 TAX YEAR

**2016-015** A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY DESIGNATING DEPOSITORIES OF MUNICIPAL FUNDS

- 2016-016** A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY ESTABLISHING TEMPORARY BUDGETS FOR THE TOWNSHIP OF ROXBURY FOR THE FIRST THREE MONTHS OF 2016
- 2016-017** RESOLUTION AUTHORIZING INTEREST RATE/GRACE PERIOD YEAR-END PENALTY

**PUBLIC PORTION**

No public comments.

**ADJOURNMENT**

At 7:30PM, Councilman Kline made a motion to adjourn the meeting. Councilman Zoschak seconded the motion.

Voice Vote: All in Favor – Yes

Motion carried unanimously, 7 to 0.

Submitted by:



Amy E. Rhead  
Township Clerk

**MINUTES APPROVED BY COUNCIL:**

**DATE:** February 23, 2016

**ROLL CALL:** Councilman Crowley - Yes  
Councilman DeFillippo - Yes  
Councilman Kline - Yes  
Mayor Rilee - Yes

**ATTACHMENT OF MAYORAL AND COUNCIL APPOINTMENTS**

Reorganization Meeting of the Roxbury Township Council

January 4, 2016

**8. MAYORAL APPOINTMENTS**

<b>A.</b>	<b>Environmental Commission</b>		
	Council Liaison	1/1/16-12/31/16	Fred Hall
	Member	1/1/16-12/31/18	David Los
	Member	1/1/16-12/31/18	Jackie Vitiello
<b>B.</b>	<b>Library Board of Trustees</b>		
	Member ( <i>Mayor's Representative</i> )	1/1/16-12/31/16	Bob DeFillippo
	Member ( <i>Superintendent's designee</i> )	1/1/16-12/31/16	Superintendent of schools or designee
	Member	1/1/16-12/31/20	Jeanette Carey
	Member	1/1/16-12/31/20	Janice Steigler
	Member	1/1/16-12/31/20	Carl Wronko
<b>C.</b>	<b>Morris County Community Development Sharing Committee ("CDBG")</b>		
	Representative ( <i>Mayoral appointment</i> )	1/1/16-12/31/16	Bob DeFillippo
	Alternate Rep. ( <i>Mayoral appointment</i> )	1/1/16-12/31/16	Gary Behrens
<b>D.</b>	<b>Office of Emergency Management</b>		
	Coordinator	1/1/16-12/31/18	Bob Hackett
<b>E.</b>	<b>Planning Board</b>		
	Member - Class 1 ( <i>Mayor or designee</i> )	1/1/16-12/31/16	Jim Rilee
	Member - Class 2 ( <i>Township Official</i> )	1/1/16-12/31/16	Mike DiDomenico

**9. COUNCIL APPOINTMENTS**

<b>A.</b>	<b>Board of Education</b>		
	Council Liaison	1/1/16-12/31/16	Gary Behrens
<b>B.</b>	<b>COAH Committee</b>		
	Member	1/1/16-12/31/16	Bob DeFillippo
	Member	1/1/16-12/31/16	Fred Hall
	Member	1/1/16-12/31/16	Jim Rilee
<b>C.</b>	<b>Economic Development Committee</b>		
	Council Liaison	1/1/16-12/31/16	Gary Behrens
	Council Liaison	1/1/16-12/31/16	Mark Crowley
	Alternate Council Liaison	1/1/16-12/31/16	Richard Zoschak
	Member	1/1/16-12/31/18	Jim Gordon
	Member	1/1/16-12/31/18	Brian Shernee
<b>D.</b>	<b>Fire Department</b>		
	Council Liaison	1/1/16-12/31/16	Jim Rilee
	Alternate Council Liaison	1/1/16-12/31/16	Richard Zoschak
<b>E.</b>	<b>Historic Advisory Committee</b>		
	Council Liaison	1/1/16-12/31/16	Richard Zoschak
	Member	1/1/16-12/31/19	Barbara Cassidy
	Member	1/1/16-12/31/19	Janet Lordi
<b>F.</b>	<b>Landing Gateway and Streetscaping</b>		
	Council Liaison	1/1/16-12/31/16	Bob DeFillippo
	Council Liaison	1/1/16-12/31/16	Richard Zoschak
	Member	1/1/16-12/31/16	Jackie Albrecht
	Member	1/1/16-12/31/16	Charlie Bautz
	Member	1/1/16-12/31/16	Barbara Billia
	Member	1/1/16-12/31/16	Mark Crowley
	Member	1/1/16-12/31/16	Christine Houtz
	Member	1/1/16-12/31/16	Marty Kane
	Member	1/1/16-12/31/16	Shawn Potillo
<b>G.</b>	<b>Lake Hopatcong Commission</b>		
	Commissioner	1/1/16-12/31/17	Mark Crowley
	Alternate Commissioner	1/1/16-12/31/17	Richard Zoschak

**ATTACHMENT OF MAYORAL AND COUNCIL APPOINTMENTS**

Reorganization Meeting of the Roxbury Township Council  
January 4, 2016

<b>H.</b>	<b>Main Street Streetscaping Committee</b>		
	Council Member	1/1/16-12/31/16	Mark Crowley
	Member	1/1/16-12/31/16	Sue Anderson
	Member	1/1/16-12/31/16	Tria Larmand
	Member	1/1/16-12/31/16	Debbie Lauda
	Member	1/1/16-12/31/16	Aldo Palma
<b>I.</b>	<b>Memorial Day Parade</b>		
	Chairperson	1/1/16-12/31/16	Christine Houtz
<b>J.</b>	<b>Morris County Community Development Revenue Sharing Committee ("CDBG")</b>		
	Representative ( <i>Council Appointed</i> )	1/1/16-12/31/16	Richard Zoschak
<b>K.</b>	<b>Morris County Freight Railroad Advisory Committee</b>		
	Council Representative	1/1/16-12/31/16	Gary Behrens
	Alternate Council Representative	1/1/16-12/31/16	Richard Zoschak
<b>L.</b>	<b>Open Space Acquisition Advisory Committee</b>		
	Council Liaison	1/1/16-12/31/16	Mark Crowley
	Member	1/1/16-12/31/18	Jim Cogan
	Member	1/1/16-12/31/18	Jake Kovalcik
	Member	<del>1/1/16-12/31/16</del> (unexpired)	<i>HOLD - To Be Determined</i>
<b>M.</b>	<b>Planning Board</b>		
	Member - Class 3	1/1/16-12/31/16	Bob DeFillippo
	Member - Class 4	1/1/16-12/31/19	Charlie Bautz
	Member - Class 4	<del>1/1/16-12/31/16</del> (unexpired)	Jackie Vitiello
	Alternate #1	<del>1/1/16-12/31/16</del>	<i>position is NOT VACANT - listed on reorg. agenda in error</i>
	Alternate #2	1/1/16-12/31/17	Shawn Potillo
<b>N.</b>	<b>Recreation Advisory Committee</b>		
	Council Liaison	1/1/16-12/31/16	Fred Hall
	Member	1/1/16-12/31/18	Andrea Crowley
<b>O.</b>	<b>Trails Committee</b>		
	Member - Resident At-Large	<del>1/1/16-12/31/16</del> (unexpired)	Mike DiDomenico
	Member - Open Space Committee	<del>1/1/16-12/31/16</del> (unexpired)	Jake Kovalcik
	Member - Open Space Committee	<del>1/1/16-12/31/16</del> (unexpired)	<i>HOLD - To Be Determined</i>
<b>P.</b>	<b>Traffic Committee</b>		
	Council Liaison	1/1/16-12/31/16	Gary Behrens
	Council Liaison	1/1/16-12/31/16	Fred Hall
	Council Liaison	1/1/16-12/31/16	Jim Rilee
<b>Q.</b>	<b>Water and Sewer Committee</b>		
	Council Liaison	1/1/16-12/31/16	Mark Crowley
	Council Liaison	1/1/16-12/31/16	Bob DeFillippo
	Council Liaison	1/1/16-12/31/16	Richard Zoschak
<b>R.</b>	<b>Zoning Board of Adjustment</b>		
	Member	1/1/16-12/31/19	Brian Overman
	Member	1/1/16-12/31/19	Martin Schmidt
	Alternate #1	<del>1/1/16-12/31/16</del> (unexpired)	David Klein
	Alternate #2	1/1/16-12/31/17	Anthony Fiore

**RESOLUTION NO. 2016 – 001**

**A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF ROXBURY  
IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY AUTHORIZING THE  
AWARD OF A CONTRACT FOR PROFESSIONAL SERVICES FOR THE  
TOWNSHIP PROSECUTOR**

**WHEREAS**, the Township of Roxbury has a need to obtain the services of a Township Prosecutor and has determined to award this contract as a professional service without obtaining competitive bids or quotations pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

**WHEREAS**, the Township has determined and certified in writing that the value of the service will exceed \$17,500; and

**WHEREAS**, the term of the contract is from January 1, 2016 to December 31, 2016; and

**WHEREAS**, Douglas R. Cabana, Esq. has submitted a proposal indicating that he will provide the legal services of Township Prosecutor at an annual rate of \$29,660.00 for services rendered; and

**WHEREAS**, Douglas R. Cabana, Esq. has completed and submitted a Business Entity Disclosure Certification which certifies that he has not made any reportable contributions to a political or candidate committee in the Township of Roxbury for the previous one year; and that the contract will prohibit him from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for “Professional Services” without competitive bids and the contract itself must be available for public inspection; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Roxbury, in the County of Morris and State of New Jersey, that the Township of Roxbury hereby appoints Douglas R. Cabana, Esq. as Township Prosecutor and authorizes the execution of a contract with Douglas R. Cabana, Esq. in accordance with the terms and conditions set forth herein; and

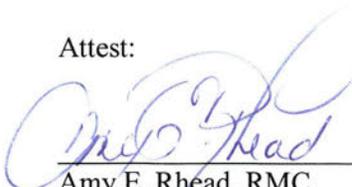
**BE IT FURTHER RESOLVED** that the Business Entity Disclosure Certification and the Determination of Value associated with this contract be placed on file with this resolution; and

**BE IT FINALLY RESOLVED** that notice of this action shall be printed once in the legal newspaper of the Township of Roxbury as required by law.

This Resolution shall take effect immediately.

**ADOPTED:** January 4, 2016

Attest:

  
\_\_\_\_\_  
Amy E. Rhead, RMC  
Township Clerk

**RESOLUTION NO. 2016 – 002**

**A RESOLUTION OF THE TOWNSHIP COUNCIL OF TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A CONTRACT FOR PROFESSIONAL SERVICES FOR THE TOWNSHIP ATTORNEY**

**WHEREAS**, the Township of Roxbury has a need to obtain the services of a Township Attorney and has determined to award this contract as a professional service without obtaining competitive bids or quotations pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

**WHEREAS**, the Township has determined and certified in writing that the value of the service will exceed \$17,500.00; and

**WHEREAS**, the anticipated term of this contract is one year; and

**WHEREAS**, Anthony M. Bucco, Esq. of the firm Murphy McKeon, P.C., has submitted a proposal indicating that he will provide the legal services of Township Attorney at an hourly rate of \$145.00 per hour for services rendered; and

**WHEREAS**, Anthony M. Bucco, Esq. has completed and submitted a Business Entity Disclosure Certification which certifies that he has not made any reportable contributions to a political or candidate committee in the Township of Roxbury for the previous one year, and that the contract will prohibit him from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bids and the contract itself must be available for public inspection; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Roxbury, in the County of Morris and State of New Jersey, that the Township of Roxbury hereby appoints Anthony M. Bucco, Esq. as Township Attorney and authorizes the execution of a contract with Mr. Bucco in accordance with the terms and conditions set forth herein; and

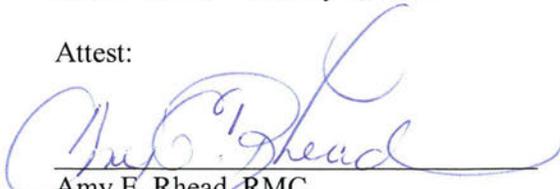
**BE IT FURTHER RESOLVED** that the Business Entity Disclosure Certification and the Determination of Value associated with this contract be placed on file with this resolution; and

**BE IT FINALLY RESOLVED** that notice of this action shall be printed once in the legal newspaper of the Township of Roxbury as required by law.

This Resolution shall take effect immediately.

**ADOPTED:** January 4, 2016

Attest:

  
Amy E. Rhead, RMC  
Township Clerk

**RESOLUTION NO. 2016 – 003**

**A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A CONTRACT FOR PROFESSIONAL SERVICES FOR THE TOWNSHIP AUDITOR**

**WHEREAS**, the Township of Roxbury has a need to obtain the services of a Township Auditor and has determined to award this contract as a professional service without obtaining competitive bids or quotations pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

**WHEREAS**, the Township has determined and certified in writing that the value of the service will exceed \$17,500.00; and

**WHEREAS**, the anticipated term of this contract is one year; and

**WHEREAS**, William F. Schroeder of the firm Nisivoccia LLP has submitted a proposal indicating that he will provide the services of Township Auditor at an annual rate not to exceed \$67,500.00 without prior written authorization from the Township Council; and

**WHEREAS**, William F. Schroeder has completed and submitted a Business Entity Disclosure Certification which certifies that he has not made any reportable contributions to a political or candidate committee in the Township of Roxbury for the previous one year, and that the contract will prohibit him from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bids and the contract itself must be available for public inspection; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Roxbury, in the County of Morris and State of New Jersey, that the Township of Roxbury hereby appoints William F. Schroeder as Township Auditor and authorizes the execution of a contract with Mr. Schroeder in accordance with the terms and conditions set forth herein; and

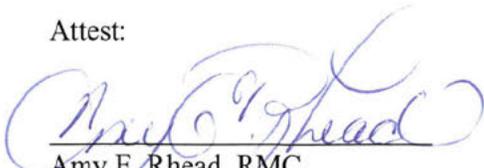
**BE IT FURTHER RESOLVED** that the Business Entity Disclosure Certification and the Determination of Value associated with this contract be placed on file with this resolution; and

**BE IT FINALLY RESOLVED** that notice of this action shall be printed once in the legal newspaper of the Township of Roxbury as required by law.

This Resolution shall take effect immediately.

**ADOPTED:** January 4, 2016

Attest:

  
Amy E. Rhead, RMC  
Township Clerk

**RESOLUTION NO. 2016 – 004**

**A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF ROXBURY IN  
THE COUNTY OF MORRIS AND STATE OF NEW JERSEY AUTHORIZING THE  
AWARD OF A CONTRACT FOR PROFESSIONAL SERVICES FOR THE TOWNSHIP  
PUBLIC DEFENDER**

**WHEREAS**, the need exists for a Public Defender; and

**WHEREAS**, funds are available for this purpose; and

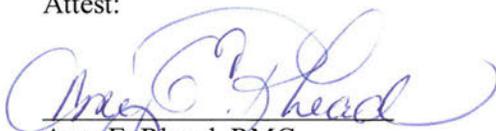
**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40:11-1 et seq.) requires that the resolution authorizing the award of contract for “Professional Services” without competitive bids shall be made available for public inspection.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Roxbury in the County of Morris and State of New Jersey, as follows:

1. The Mayor and Township Clerk are hereby authorized and directed to execute an agreement, to be effective for the 2016 calendar year, with Douglass F. Sclar, Esq. to be paid a fee not to exceed \$10,000 per year to serve as Public Defender.
2. This contract is to be awarded without competitive bidding as a “Professional Service” under the provisions of the Local Public Contract Law because the Public Defender is a person authorized by law to practice a recognized profession.
3. Notice of this action shall be published in the official newspaper according to law.

**ADOPTED:** January 4, 2016

Attest:

  
Amy E. Rhead, RMC  
Township Clerk

**RESOLUTION NO. 2016 – 005**

**A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A CONTRACT FOR PROFESSIONAL SERVICES FOR THE TOWNSHIP BOND COUNSEL**

**WHEREAS**, the Township of Roxbury has a need to obtain the services of a Bond Counsel and has determined to award this contract as a professional service without obtaining competitive bids or quotations pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

**WHEREAS**, the Township has determined and certified in writing that the value of the service will exceed \$17,500.00; and

**WHEREAS**, the anticipated term of this contract in one year; and

**WHEREAS**, Steven Rogut, Esq. of the firm Rogut McCarthy LLC, has submitted a proposal indicating that he will provide the legal services of Township Bond Counsel at an hourly rate of \$150.00 per hour for services rendered; and

**WHEREAS**, Steven Rogut, Esq. has completed and submitted a Business Entity Disclosure Certification which certifies that he has not made any reportable contributions to a political or candidate committee in the Township of Roxbury for the previous one year; and that the contract will prohibit him from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Local Public Contracts law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for “Professional Services” without competitive bids and the contract itself must be available for public inspection; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Roxbury, in the County of Morris and State of New Jersey, that the Township of Roxbury hereby appoints Steven Rogut, Esq. as Township Bond Counsel and authorizes the execution of a contract with Mr. Rogut, in accordance with the terms and conditions set forth herein; and

**BE IT FURTHER RESOLVED** that the Business Entity Disclosure Certification and the Determination of Value associated with this contract be placed on file with this resolution; and

**BE IT FINALLY RESOLVED** that notice of this action shall be printed once in the legal newspaper of the Township of Roxbury as required by law.

This Resolution shall take effect immediately.

**ADOPTED:** January 4, 2016

Attest:

  
\_\_\_\_\_  
Amy E. Rhead, RMC  
Township Clerk

**RESOLUTION NO. 2016 – 006**

**A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A CONTRACT FOR PROFESSIONAL SERVICES FOR THE TOWNSHIP LABOR ATTORNEY**

**WHEREAS**, the Township of Roxbury has a need to obtain the services of a Township Labor Attorney and has determined to award this contract as a professional service without obtaining competitive bids or quotations pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

**WHEREAS**, the Township has determined and certified in writing that the value of the service may exceed \$17,500.00; and

**WHEREAS**, the anticipated term of this contract is one year; and

**WHEREAS**, Kenneth A. Rosenberg, Esq. of the firm Fox Rothschild LLP has submitted a proposal indicating that he will provide the legal services of Labor Attorney at an hourly rate of \$140.00 per hour for services rendered; and

**WHEREAS**, the total amount of said contract shall not exceed \$30,000.00 without the prior approval of the Township Council; and

**WHEREAS**, Kenneth A. Rosenberg, Esq. has completed and submitted a Business Entity Disclosure Certification which certifies that he has not made any reportable contributions to a political or candidate committee in the Township of Roxbury for the previous one year; and that the contract will prohibit him from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Local Public Contract law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for “Professional Services” without competitive bids and the contract itself must be available for public inspection; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Roxbury, in the County of Morris and State of New Jersey, that the Township of Roxbury hereby appoints Kenneth A. Rosenberg, Esq. as Township Labor Counsel and authorizes the execution of a contract with Mr. Rosenberg, in accordance with the terms and conditions set forth herein; and

**BE IT FURTHER RESOLVED** that the Business Entity Disclosure Certification and the Determination of Value Associated with this contract be placed on file with this resolution; and

**BE IT FINALLY RESOLVED** that notice of this action shall be printed once in the legal newspaper of the Township of Roxbury as required by law.

This Resolution shall take effect immediately.

**ADOPTED:** January 4, 2016

Attest:

  
Amy E. Rhead, RMC  
Township Clerk

**RESOLUTION NO. 2016 – 007**

**A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF  
ROXBURY IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY  
AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT  
FOR SPECIAL TAX COUNSEL FOR THE TOWNSHIP**

**WHEREAS**, the Township of Roxbury has a need to obtain the services of a Special Tax Counsel to handle the defense of municipal tax appeals on behalf of the Township of Roxbury; and

**WHEREAS**, the Township has determined and certified in writing that the value of the service may exceed \$17,500.00; and

**WHEREAS**, the anticipated term of this contract is one year; and

**WHEREAS**, Fred Semrau, Esq. of the firm Dorsey and Semrau has submitted a proposal indicating that he will provide the legal services to handle the defense of the Township's municipal tax appeals and to take any and all legal actions to protect the interests of the Township, which may include the filing of counterclaims, for \$130.00 per hour for services rendered; and

**WHEREAS**, the total amount of said contract shall not exceed \$22,000.00 without the prior approval of the Township Council; and

**WHEREAS**, Fred Semrau, Esq. has completed and submitted a Business Entity Disclosure Certification which certifies that he has not made any reportable contributions to a political or candidate committee in the Township of Roxbury for the previous one year; and that the contract will prohibit him from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Local Public Contract law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bids and the contract itself must be available for public inspection; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Roxbury, in the County of Morris and State of New Jersey, that the Township of Roxbury hereby appoints Fred Semrau, Esq. as Township Special Tax Counsel and authorizes the execution of a contract with Mr. Semrau, in accordance with the terms and conditions set forth herein; and

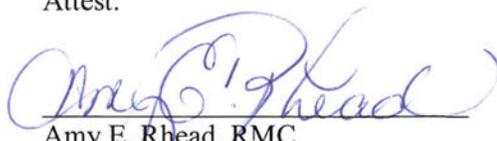
**BE IT FURTHER RESOLVED** that the Business Entity Disclosure Certification and the Determination of Value Associated with this contract be placed on file with this resolution; and

**BE IT FINALLY RESOLVED** that notice of this action shall be printed once in the legal newspaper of the Township of Roxbury as required by law.

This Resolution shall take effect immediately.

**ADOPTED:** January 4, 2016

Attest:

  
Amy E. Rhead, RMC  
Township Clerk

**RESOLUTION NO. 2016 – 008**

**A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF  
ROXBURY IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY  
AUTHORIZING THE APPOINTMENT OF AN OFFICIAL TOWNSHIP  
HOST/HOSTESS**

**BE IT RESOLVED** by the Township Council of the Township of Roxbury in the County of Morris and State of New Jersey that the Mayor is authorized and directed to appoint an official Township Host/Hostess to serve as such during the 2016 Calendar Year.

Appointed: Stacey Rilee

**ADOPTED:** January 4, 2016

Attest:

  
Amy E. Rhead, RMC  
Township Clerk

**RESOLUTION NO. 2016 – 009**

**A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY INCORPORATING BY REFERENCE HEREIN AND APPROVING THE FOLLOWING NUMBERED RESOLUTIONS LISTED ON THE ANNUAL REORGANIZATION COUNCIL MEETING AGENDA FOR THIS DATE:**

2016-010, 2016-011, 2016-012, 2016-013,  
2016-014, 2016-015, 2016-016, 2016-017

**BE IT RESOLVED**, by the Township Council of the Township of Roxbury in the County of Morris and State of New Jersey that the above numbered resolutions listed on the Reorganization Meeting Agenda of the Township Council of the Township of Roxbury for this date are incorporated by reference herein as if fully set forth at length and are hereby approved as to each resolution.

**ADOPTED:** January 4, 2016

Attest:

  
\_\_\_\_\_  
Amy E. Rhead, RMC  
Township Clerk.

**RESOLUTION NO. 2016 – 010**

**A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF  
ROXBURY IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY  
AFFIRMING SURETY COVERAGE FOR ALL TOWNSHIP OFFICIALS**

**BE IT RESOLVED** by the Township Council of the Township of Roxbury in the County of Morris and State of New Jersey that a minimum blanket bond through Statewide Insurance Fund will be furnished to cover all positions, including statutory positions.

**ADOPTED:** January 4, 2016

Attest:

  
Amy E. Rhead, RMC  
Township Clerk

**RESOLUTION NO. 2016 – 011**

**A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE  
TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS AND  
STATE OF NEW JERSEY DESIGNATING THE OFFICIAL  
NEWSPAPER FOR THE CALENDAR YEAR 2016**

**BE IT RESOLVED** by the Township Council of the Township of Roxbury in the County of Morris and State of New Jersey that the Morris County Daily Record to be and the same is hereby designated as the official newspaper for legal publications of the Township Council for the calendar year 2016.

**ADOPTED:** January 4, 2016

Attest:

  
Amy E. Rhead, RMC  
Township Clerk

**RESOLUTION NO. 2016 – 012**

**A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY DESIGNATING THE NEWSPAPERS TO RECEIVE NOTICES OF COUNCIL MEETINGS AND FIXING A CHARGE TO PERSONS REQUESTING INDIVIDUAL NOTICE FOR THE CALENDAR YEAR 2016**

**WHEREAS**, N.J.S.A. 10:4-6 et. seq. known as the “Open Public Meetings Act” requires notices to be given on meetings of public bodies, as defined and prescribed in said statute and further provides for the fixing of a reasonable charge to be paid by any persons requesting such notices.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Roxbury, County of Morris, State of New Jersey, that:

1. The Morris County Daily Record, the Roxbury Register, and the Newark Star Ledger, the newspapers having the greatest likelihood of informing the public of meetings to be held by the Township Council of the Township of Roxbury, are hereby designated as the three newspapers to receive notices of all meetings of this Township Council for the calendar year 2016 as required by the Open Public Meetings Act.
2. The Bulletin Board in the main hallway of the Municipal Building located at 1715 Route 46, Ledgewood, New Jersey, is hereby designated as the place where all official notices of public meetings of this Township Council are to be posted for the calendar year 2016.
3. A fee of two dollars and fifty cents (\$2.50) per notice is hereby fixed as the charge to any person requesting individual notice of public meetings of the Township Council of the Township of Roxbury as provided for under the Open Public Meetings Act, but as provided in N.J.S.A. 10:4-19, no charge shall be made to any newspaper requesting the mailing of such notices to its business office.
4. This Resolution shall take effect immediately.

**ADOPTED:** January 4, 2016

Attest:

  
Amy E. Rhead, RMC  
Township Clerk

**RESOLUTION NO. 2016 – 013**

**A RESOLUTION AUTHORIZING THE APPOINTMENT OF THE TOWNSHIP MANAGER, CHRISTOPHER RATHS, TO THE ROXBURY/MOUNT ARLINGTON CONSOLIDATION STUDY COMMISSION AND COUNCILMEMBER FRED HALL AS THE ALTERNATE**

**WHEREAS**, a group of certain resident voters of the Township of Roxbury and the Borough of Mount Arlington have made application to the State of New Jersey, Department of Community Affairs, Division of Local Government Services, Local Finance Board to create a municipal consolidation study commission; and

**WHEREAS**, Local Finance Board has approved of the application and authorized the establishment of the Roxbury/Mount Arlington Consolidation Study Commission; and

**WHEREAS**, the authorizing documents provide that one Commissioner and one alternate may be selected by the Mayor and Council of each Municipality; and

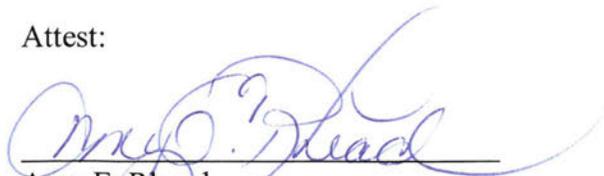
**WHEREAS**, the Roxbury Township Council wishes to appoint Township Manager Christopher Raths as the Township's Commissioner and Councilmember Fred Hall as the alternate.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Council of the Township of Roxbury, in the County of Morris, and State of New Jersey, that Township Manager, Christopher Raths is hereby appointed to the Roxbury/Mount Arlington Consolidation Study Commission and Councilmember Fred Hall is hereby appointed as his alternate. The terms of said appointments shall become commence on the January 1, 2016 and terminate on December 31, 2016. The Township Clerk is hereby authorized and directed to provide a certified copy of this Resolution to the Roxbury/Mount Arlington Consolidation Study Commission as notification of the Township's appointments.

This Resolution shall take effect immediately.

**ADOPTED:** January 4, 2016

Attest:

  
\_\_\_\_\_  
Amy E. Rhead  
Township Clerk

**RESOLUTION NO. 2016 – 014**

**A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY AUTHORIZING THE MUNICIPAL ASSESSOR AND MUNICIPAL ATTORNEY AND/OR MUNICIPAL TAX ATTORNEY TO ANSWER, DEFEND, INITIATE AND SETTLE CERTAIN LOCAL PROPERTY TAX APPEALS BEFORE THE MORRIS COUNTY BOARD OF TAXATION AND THE TAX COURT OF THE STATE OF NEW JERSEY FOR THE 2016 TAX YEAR**

**BE IT RESOLVED**, by the Township Council of the Township of Roxbury that the Municipal Assessor, Municipal Attorney and/or Fred Semrau or any other special Tax Attorney of Dorsey & Semrau , be and are hereby authorized to answer and defend all local property tax appeals before the Morris County Board of Taxation and Tax Court of the State of New Jersey and to initiate Municipal appeals to correct the Township of Roxbury tax list including, but not limited to, farmland rollback complaints, added and omitted assessment complaints, counter appeals on behalf of the Township to increase assessments and such other appeals as are necessary to correct the assessments for the Township of Roxbury for the 2016 tax year.

**BE IT FURTHER RESOLVED**, that the Municipal Assessor and Attorney be and are hereby designated as the agents of the Township of Roxbury for the purpose of signing settlements of the foregoing matters by stipulation and are authorized to settle all appeals filed with the County Board of Taxation and Small Claims Division of the State Tax Court.

**ADOPTED:** January 4, 2016

Attest:



Amy E. Rhead, RMC  
Township Clerk

**RESOLUTION NO. 2016 – 015**

**A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF  
ROXBURY IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY  
DESIGNATING DEPOSITORIES OF MUNICIPAL FUNDS**

**WHEREAS**, the Township of Roxbury is required to designate legal depositories for Municipal funds in accordance with N.J.S.A. 40A:5-14, 5-15.1 and 5-15.2; and

**WHEREAS**, the Township of Roxbury wishes to designate the following financial institutions for the deposit and investment of idle funds.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Roxbury in the County of Morris and State of New Jersey that the following institutions are designated as depositories for Township funds:

PNC Bank  
Route 10 West  
Randolph, NJ 07869

Bank of America  
15 Commerce Blvd.  
Succasunna, NJ 07876

Valley National Bank  
250 Route 10  
Succasunna, NJ 07876

Wells Fargo  
Route 10 & South Street  
Succasunna, NJ 07876

Fulton Bank  
274 Route 10 West  
Succasunna, NJ 07876

State of New Jersey  
Cash Management Fund  
P.O. Box 290  
Trenton, NJ 08625-0290

Investors Bank  
2 Commerce Boulevard  
Succasunna, NJ 07876

HSBC Bank USA  
20 North Park Place  
Morristown, NJ 07960

TD/Commerce Bank  
240 Route 10  
Succasunna, NJ 07876

**BE IT FURTHER RESOLVED** that a copy of this resolution be furnished to the Chief Financial Officer, the Township Auditor, Nisivoccia & Company and each financial institution indicated above.

**ADOPTED:** January 4, 2016

Attest:



Amy E. Rhead, RMC  
Township Clerk

**RESOLUTION NO. 2016 – 016**

**A RESOLUTION ESTABLISHING TEMPORARY BUDGETS  
FOR THE TOWNSHIP OF ROXBURY FOR THE  
FIRST THREE MONTHS OF 2016**

**WHEREAS**, N.J.S.A. 40A:4-19 Local Budget Law provides that where any contracts, commitments or payments are to be made prior to the final adoption of the 2016 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided; and

**WHEREAS**, the total appropriations in the 2015 budget, less appropriations made for the Capital Improvement Fund, Debt Service, and Relief for the Poor (Public Assistance) are as follows:

CURRENT FUND	25,670,735.00
WATER UTILITY FUND	1,231,145.00
SEWER UTILITY FUND	4,088,730.00

**WHEREAS**, 26.25% of the total appropriations in the 2015 budget less appropriations for Capital Improvement Fund, Debt Service, and Relief for the Poor (Public Assistance) in the said budget is as follows:

CURRENT FUND	6,738,568.00
WATER UTILITY FUND	323,175.00
SEWER UTILITY FUND	1,073,292.00

**NOW, THEREFORE BE IT RESOLVED**, by the Township Council of the Township of Roxbury, County of Morris, that the following temporary appropriations be made and that a copy of this resolution be forwarded to the Finance Department for their records.

**CURRENT FUND:**

**GENERAL GOVERNMENT:**

**Township Council**

Salaries and Wages	\$22,700.00
Other Expenses	2,500.00

**Administrative and Executive**

Salaries and Wages	\$55,850.00
Other Expenses	5,200.00

**Central Stores**

Other Expenses	\$26,000.00
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<b>Elections</b>	
Salaries and Wages	\$500.00
Other Expenses	\$500.00
<b>Financial Administration</b>	
Salaries and Wages	\$72,000.00
Other Expenses	\$9,000.00
<b>Township Clerk</b>	
Salaries and Wages	\$32,000.00
Other Expenses	6,600.00
<b>Annual Audit</b>	
Other Expenses	\$11,000.00
<b>Tax Assessment</b>	
Salaries and Wages	\$35,000.00
Other Expenses	2,300.00
<b>Tax Collection</b>	
Salaries and Wages	\$50,700.00
Other Expenses	1,300.00
<b>Legal Services</b>	
Other Expenses	\$150,000.00
<b>Data Processing</b>	
Salaries and Wages	\$22,000.00
Other Expenses	38,000.00
<b>Engineering Services</b>	
Salaries and Wages	\$73,000.00
Other Expenses	5,000.00
<b>Public Buildings and Grounds</b>	
Salaries and Wages	\$25,900.00
Other Expenses	57,500.00
<b>Planning Board</b>	
Salaries and Wages	\$44,500.00
Other Expenses	4,500.00
<b>Zoning Board of Adjustment</b>	
Other Expenses	2,000.00
<b>Open Space Committee</b>	100.00
<b>Economic Development</b>	200.00

<b>Historic Preservation</b>	
Other Expenses	\$500.00
<b>Environmental Commission</b>	
Other Expenses	\$100.00
<b>State Unemployment Insurance</b>	
Other Expense	1,000.00
<b>Group Insurance</b>	
Other Expenses	\$910,603.00
<b>Liability Insurance</b>	
Other Expenses	\$200,000.00
<b>Disability Insurance</b>	
Other Expenses	\$2,000.00
<b>PUBLIC SAFETY:</b>	
<b>Fire Prevention</b>	
Salaries and Wages	\$19,000.00
Other Expenses	500.00
<b>Safety</b>	
Other Expenses	200.00
<b>Fire Department</b>	
Other Expenses	\$28,000.00
<b>Police Operations</b>	
Salaries and Wages	\$1,184,050.00
Other Expenses	100,000.00
<b>Police Staff Support</b>	
Salaries and Wages	\$40,000.00
Other Expenses	1,500.00
<b>Traffic Control</b>	
Salaries and Wages	\$20,000.00
<b>First Aid</b>	
Other Expenses	\$5,800.00
<b>State Uniform Construction Code</b>	
Salaries and Wages	\$64,100.00
Other Expenses	24,000.00
<b>Emergency Management</b>	
Salaries and Wages	\$2,900.00
Other Expenses	1,000.00

**STREETS AND ROADS:**

**Road Repair and Maintenance**

Salaries and Wages	\$190,000.00
Other Expenses	30,000.00

**Snow and Ice Removal**

Salaries and Wages	\$25,000.00
Other Expenses	50,000.00

**Equipment and Repairs**

Salaries and Wages	\$49,000.00
Other Expenses	40,000.00

**Municipal Service Agreement**

Other Expenses	36,000.00
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**Sanitation**

Other Expenses	\$400,000.00
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**Public Works**

Salaries and Wages	\$59,000.00
Other Expenses	6,000.00

**HEALTH AND WELFARE:**

**Community Health Service**

Salaries and Wages	\$77,100.00
Other Expenses	5,000.00

**Public Assistance**

Salaries and Wages	5300.00
Other Expenses	100.00

**Animal Control**

Other Expenses	500.00
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**RECREATION AND EDUCATION:**

**Park Maintenance**

Salaries and Wages	\$64,000.00
Other Expenses	10,000.00

**Lake Musconetcong Reg**

7862.00

**Recreation Management**

Salaries and Wages	\$51,000.00
Other Expenses	35,000.00

<b>Leisure Activities</b>	
Salaries and Wages	\$5,000.00
Other Expenses	50,000.00

<b>Senior Citizen Activities</b>	
Salaries and Wages	\$18,000.00
Other Expenses	18,000.00

**UNCLASSIFIED:**

<b>Utilities</b>	\$153,000.00
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**DEFERRED CHARGES AND STATUTORY EXPENDITURES:**

Social Security	150,703.00
Public Employees Retirement System	542,955.00
Police and Fire Retirement System	1,169,645.00
DCRP	2,200.00

**MUNICIPAL COURT:**

Salaries and Wages	65,000.00
Other Expenses	12,000.00

**LOSAP**

100.00

**PUBLIC LIBRARY:**

Other Expenses	50,000.00
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<b>TOTAL CURRENT FUND</b>	\$6,738,568.00
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**CURRENT FUND DEBT SERVICE:**

Debt Service	1,364,260.00
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<b>TOTAL CURRENT FUND DEBT SERVICE</b>	\$1,364,260.00
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**WATER UTILITY FUND:**

**Water Utility Operation**

Salaries and Wages	\$175,000.00
Other Expenses	118,175.00
Public Employees Retirement System	25,000.00
Social Security	5,000.00

<b>TOTAL WATER UTILITY FUND</b>	\$323,175.00
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**WATER UTILITY FUND DEBT SERVICE:**  
Debt Service \$98,000.00

**TOTAL WATER UTILITY FUND DEBT SERVICE** \$98,000.00

**SEWER UTILITY FUND:**

**Sewer Utility Operation**  
Salaries and Wages \$147,585.00  
Other Expenses 818,707.00  
Public Employees Retirement System 97,000.00  
Social Security 10,000.00

**TOTAL SEWER UTILITY FUND** \$1,073,292.00

**SEWER UTILITY FUND DEBT SERVICE:**  
Debt Service \$130,225.00

**TOTAL SEWER UTILITY FUND DEBT SERVICE** \$130,225.00

**ADOPTED:** January 4, 2016

Attest:

  
\_\_\_\_\_  
Amy E. Rhead  
Township Clerk

**RESOLUTION NO. 2016 – 017**

**RESOLUTION AUTHORIZING INTEREST RATE/GRACE PERIOD  
YEAR-END PENALTY**

**WHEREAS**, N.J.S.A. 54:4-67 et seq., permits the governing body to fix the rate of interest to be charged for the nonpayment of taxes, water, sewer utility or other municipal charges.

**NOW, THEREFORE, BE IT RESOLVED**, by the governing body of the Township of Roxbury, County of Morris, State of New Jersey, property taxes shall be due and payable quarterly on February 1<sup>st</sup>, May 1<sup>st</sup>, August 1<sup>st</sup> and November 1<sup>st</sup> of each year with a ten day grace period, after which dates, if unpaid shall become delinquent, with interest charged as set forth below and reverting back to the due date on any quarterly installment of taxes.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Township of Roxbury, County of Morris, State of New Jersey, hereby fix the rate of interest at 8% per annum on the first \$1,500.00 of delinquency and 18% per annum on any amount in excess of \$1,500.00.

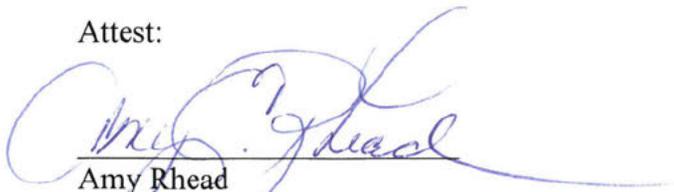
**BE IT FURTHER RESOLVED**, any unpaid water or sewer utility charge not paid at the due date shall bear interest at the same rate as uncollected taxes as set forth above with interest reverting back to the date the bill was issued until the date of actual payment.

**BE IT FURTHER RESOLVED**, that a 6% year end penalty be assessed on the last day of the fiscal year on delinquent accounts when in in excess of \$10,000.

**NOW, THEREFORE, BE IT FURTHER RESOLVED**, that a copy of this resolution be provided to the Tax & Utility Collector, Treasurer and Accounts Payable Department for their information and guidance.

**ADOPTED:** January 4, 2016

Attest:

  
Amy Rhead  
Township Clerk

Mary Ann Albrecht  
Mary Ann Albrecht  
Tax & Utility Collector