

February 2, 2016

A Budget Meeting was held by the Township Council of the Township of Roxbury on February 2, 2016 at the Municipal Building located at 1715 Route 46 in Ledgewood, New Jersey at 7:30 PM.

PLEDGE OF ALLEGIANCE

OPEN PUBLIC MEETING STATEMENT

Adequate notice of this Meeting of the Township Council of the Township of Roxbury was given as required by the Open Public Meetings Act as follows: On December 21, 2015, notice was faxed to the Daily Record, the Newark Star Ledger, The Roxbury Register and published in the Daily Record; notice shall also remain posted throughout the year on the bulletin board in the main hallway of the Municipal Building.

ROLL CALL (Present): Councilman Gary Behrens
Deputy Mayor Mark Crowley
Councilman Robert DeFillippo
Councilman Fred Hall
Councilman Dan Kline
Mayor Jim Rilee

Absent: Councilman Richard Zoschak

Also Present: Christopher Raths, Township Manager
Amy Rhead, Township Clerk

Public: thirteen (13) members of the public were in attendance until approximately 8:20 p.m., after which time four (4) people remained; Roxbury Register reporter, Marin Resnick

Staff: Lisa Spring, CFO/Treasurer
Will Porter, Library Director (8:20 p.m. departure)
Richard Blood, Public Works Director
Lucinda Bryant, Assistant to the Township Manager

REPORTS OF COUNCIL LIAISON REPRESENTATIVES, COUNCIL COMMITTEES AND NEW BUSINESS/OLD BUSINESS

Councilman Kline announced that it is Catholic School's Week and provided a phone number that Councilmembers can call if they would like to attend the event at St. Therese's.

Councilman Kline thanked the Department of Public Works for repairing a sign that had been knocked down.

Councilman Kline advised Mr. Raths that he received a report from a constituent about graffiti at Imagination Station.

Councilman Hall stated that he will represent the Township at St. Therese's Catholic School's Week event.

Mr. Raths advised Council of the passing of Ethel Vickery. Additional details will be provided as they become available.

A. Library – Capital and Operating Budget

Mr. Porter presented a PowerPoint outlining the Library's capital budget request. Mayor Rilee reviewed the history regarding the Township's funding of the library. General discussion occurred regarding the importance of having a quality library in the community and continuing to foster cooperation between the Board of Trustees and the Township. Mr. Porter reviewed the Library's operating budget request,

revenue sources, and anticipated expenses. He spoke about municipal appropriations being flat since 2013 and State Library Aid declining annually. Other discussion involved hours of operation, staffing levels, and expansion of E-material and computer readable materials.

Mayor Rilee amended the order of the agenda to allow for the first public portion.

Robert Kluska

274 Emmans Road, Flanders

Mr. Kluska asked for the library information to be included in the operating budget book so members of the public can follow the Council discussion. Mr. Kluska referenced the Communications packet for the week ending January 29, 2016, item #2 “*Correspondence from Layth Taki, Senior Vice President, Controller Cable Operations, CABLEVISION, to Mayor Rilee, dated January 15, 2016, re: 2015 franchise fee payment \$93,291*” and asked if the Township ever audits Cablevision’s calculations to determine if the number of subscribers are accurate. Mr. Rath said that Cablevision sends out a complete listing from time to time and the Township checks on it when it is provided for review. Councilman Hall inquired about the status of Verizon FIOS. Mr. Rath said that Verizon is not expanding in any northern municipality. Mr. Rath also advised that Verizon pays a higher percentage on the number of customers in the municipality.

Seeing no further public comments, Mayor Rilee closed the Public Portion and returned to the order of the agenda.

B. Annual Report and 2016 Budget Message

Mr. Rath reviewed the PowerPoint entitled, “Annual Report and 2016 Budget Message, dated February 2, 2016”. General Council discussion took place regarding whether other communities are debt free or have similar bond ratings. Mayor Rilee commented that the Council has not yet received the budget books. Mr. Rath thanked Lisa Spring and Lucinda Bryant for their assistance in getting the budget presentation prepared. Council asked to have Mr. Blood in attendance at the next Budget Meeting after the budget books are distributed.

**MATTERS REQUESTED/REFERRED BY COUNCIL MEMBERS,
MANAGER, ATTORNEY OR CLERK**

None

PUBLIC PORTION (3 Minutes/1 Appearance per Individual)
Held earlier.

DRAFT ORDINANCES FOR DISCUSSION

None

INTRODUCTION OF PROPOSED ORDINANCES

None

HEARING AND ADOPTION OF ORDINANCES ON SECOND READING

None

INTRODUCTION AND ADOPTION OF RESOLUTIONS

None

PERSONNEL CHANGES

None

COMMUNICATIONS

January 29, 2016

No comments.

PUBLIC PORTION (3 Minutes/1 Appearance per Individual)

Robert Kluska

274 Emmans Road, Flanders

Mr. Kluska asked for a hard copy of the Annual Report and 2016 Budget Message presentation. Mrs. Rhead advised Mr. Kluska that copies were available on the table.

Seeing no further public comments, Mayor Rilee closed the Public Portion

EXECUTIVE SESSION

None

ADJOURNMENT

At 8:50PM, Councilman Hall made a motion to adjourn the meeting. Councilman DeFillippo seconded the motion.

Voice Vote: All in Favor – Yes

Motion carried unanimously, 6 to 0.

Submitted by:



Amy E. Rhead
Township Clerk

MINUTES APPROVED BY COUNCIL:

DATE: March 22, 2016

ROLL CALL:	Councilman Behrens	-	Yes
	Deputy Mayor Crowley	-	Yes
	Councilman DeFillippo	-	Yes
	Councilman Hall	-	Yes
	Councilman Kline	-	Yes
	Mayor Rilee	-	Yes