

JANUARY 2, 2020

A Reorganization Meeting of the Township Council of the Township of Roxbury was held on January 2, 2020 at the Municipal Building located at 1715 Route 46 in Ledgewood, New Jersey at 7:00PM.

TOWNSHIP CLERK PRESIDES OVER MEETING

PLEDGE OF ALLEGIANCE

Mrs. Rhead led the Pledge of Allegiance.

OPEN PUBLIC MEETING STATEMENT

Adequate notice of this Meeting of the Township Council of the Township of Roxbury was given as required by the Open Public Meetings Act as follows: On December 27, 2019, notice was faxed to the Daily Record, the Newark Star Ledger, The Roxbury Register and published in the Daily Record; notice shall also remain posted throughout the year on the bulletin board in the main hallway of the Municipal Building.

Mrs. Rhead read the Statement of Determination for newly elected Councilwoman and Councilman. Mrs. Rhead administered by order of ward the Oath of Office for the council members

ROLL CALL (Present): Councilwoman Jaki Albrecht, Councilman Thomas Carey, Councilman Mark Crowley, Councilman Robert DeFillippo, Councilman Fred Hall, Councilman Jim Rilee, Councilman Richard Zoschak; **Absent:** None

Also Present: John Shepherd, Township Manager; Amy Rhead, Township Clerk

Staff: Marc Palanchi, Chief of Police; Robert Hackett, OEM Coordinator

Other: approximately forty-five (45) members of the Township’s Fire Departments

Public: approximately fifty (50) members of the public; Fred Aun, TAPinto Roxbury reporter; and Mike Condon, Roxbury Register reporter

ELECTION OF TOWNSHIP OFFICIALS

A. Nomination and Election of Mayor

Councilman Hall nominated Robert DeFillippo for the position of Mayor for CY2020. Councilman Rilee seconded the nomination. There were no further nominations. The motion was carried 7 to 0 by the following roll call vote:

Councilwoman Albrecht	Councilman Carey	Councilman Crowley	Councilman Hall	Councilman Rilee	Councilman Zoschak	Mayor DeFillippo
Yes	Yes	Yes	Yes	Yes	Yes	Yes

NEWLY ELECTED MAYOR PRESIDES OVER MEETING

Mrs. Rhead extended congratulations to Mayor DeFillippo. Mayor DeFillippo assumed the presiding position, thanked Council for their continued support. He spoke about the previous year as well as the upcoming year.

B. Nomination and Election of Deputy Mayor

Councilman Crowley nominated Councilman Fred Hall for the position of Deputy Mayor for CY2020. Councilwoman Albrecht seconded the nomination. There were no further nominations. The motion was carried 7 to 0 by the following roll call vote:

Councilwoman Albrecht	Councilman Carey	Councilman Crowley	Councilman Hall	Councilman Rilee	Councilman Zoschak	Mayor DeFillippo
Yes	Yes	Yes	Yes	Yes	Yes	Yes

OATH OF OFFICE – 2020 FIRE CHIEFS

Mrs. Rhead administered the Oath of Office to the 2020 Roxbury Fire Chiefs:

- A. Fire Department Chief CY2020 Kyle Hoffman
- B. 1st Assistant Chief CY2020 Robert Hackett
- C. 2nd Assistant Chief CY2020 Michael McColligan
- D. 3rd Assistant Chief CY2020 Gerard Filipow

INCORPORATING RESOLUTION #1 of 2

2020-001 A RESOLUTION INCORPORATING BY REFERENCE HEREIN AND APPROVING THE FOLLOWING NUMBERED RESOLUTIONS LISTED ON THE REORGANIZATION MEETING AGENDA FOR THIS DATE:

2020-002, 2020-003, 2020-004, 2020-005, 2020-006,
2020-007, 2020-008, 2020-009, 2020-010

Councilman Rilee made a motion to approve the adoption of Incorporating Resolution No. 2020-001. Councilman Crowley seconded the motion. The motion was carried 7 to 0 by the following roll call vote:

Councilwoman Albrecht	Councilman Carey	Councilman Crowley	Councilman Hall	Councilman Rilee	Councilman Zoschak	Mayor DeFillippo
Yes	Yes	Yes	Yes	Yes	Yes	Yes

2020-002 A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A CONTRACT FOR PROFESSIONAL SERVICES FOR THE TOWNSHIP ATTORNEY (*Anthony M. Bucco, Esq. of Murphy McKeon*)

2020-003 A RESOLUTION OF THE TOWNSHIP COUNCIL OF TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A CONTRACT FOR PROFESSIONAL SERVICES FOR THE TOWNSHIP PROSECUTOR (*Douglas R. Cabana, Esq.*)

2020-004 A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A CONTRACT FOR PROFESSIONAL SERVICES FOR THE TOWNSHIP PUBLIC DEFENDER (*Douglass F. Sclar, Esq.*)

2020-005 A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A CONTRACT FOR PROFESSIONAL SERVICES FOR THE TOWNSHIP AUDITOR (*Valerie A. Dolan of Nisivoccia LLP*)

2020-006 A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A CONTRACT FOR PROFESSIONAL SERVICES FOR THE TOWNSHIP BOND COUNSEL (*Steven Rogut, Esq. of Rogut McCarthy*)

2020-007 A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A CONTRACT FOR PROFESSIONAL SERVICES FOR THE TOWNSHIP LABOR ATTORNEY (*Kenneth A. Rosenberg, Esq. of Fox Rothschild*)

2020-008 A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT FOR SPECIAL TAX COUNSEL FOR THE TOWNSHIP (*Fred Semrau, Esq. of Dorsey & Semrau*)

2020-009 A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY APPOINTING A PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O.) FOR 2020 (*John Shepherd, Mgr.*)

2020-010 A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY AUTHORIZING THE APPOINTMENT OF AN OFFICIAL TOWNSHIP HOST/HOESSTESS (*Kathryn DeFillippo*)

MAYORAL APPOINTMENTS

Mayor DeFillippo made appointments to the following committees/positions:

- A. Environmental Commission**
 - Council Liaison 1YR 1/1/20-12/31/20 – Fred Hall
 - Member 3YR 1/1/20-12/31/22 – Anne Gale
- B. Library Board of Trustees**
 - Member (*Mayor or designee*) 1YR 1/1/20-12/31/20 – Robert DeFillippo
 - Member (*School Superintendent or designee*) 1YR 1/1/20-12/31/20 – Roxana Caivano
 - Member 5YR 1/1/20-12/31/24 – Aldo Palma
- C. Morris County Community Development Revenue Sharing Committee**
 - Representative (*Mayoral Appt.*) 1YR 1/1/20-12/31/20 – Richard Zoschak
 - Alternate Rep. (*Mayoral Appt.*) 1YR 1/1/20-12/31/20 – Thomas Carey
- D. Planning Board**
 - Member - Class 1 (*Mayor or designee*) 1YR 1/1/20-12/31/20 – Jim Rilee
 - Member - Class 2 (*Township Official*) 1YR 1/1/20-12/31/20 – Mike DiDomenico

COUNCIL APPOINTMENTS

Councilwoman Albrecht made a motion to approve the Council Appointments listed below. Councilman Carey seconded the motion. The motion was carried 7 to 0 by the following roll call vote:

Councilwoman Albrecht	Councilman Carey	Councilman Crowley	Councilman Hall	Councilman Rilee	Councilman Zoschak	Mayor DeFillippo
Yes	Yes	Yes	Yes	Yes	Yes	Yes

- A. Board of Education Liaison**
 - Council Liaison 1YR 1/1/20-12/31/20 – Thomas Carey
- B. COAH Committee**
 - Council Member #1 of 3 1YR 1/1/20-12/31/20 – Robert DeFillippo
 - Council Member #2 of 3 1YR 1/1/20-12/31/20 – Fred Hall
 - Council Member #3 of 3 1YR 1/1/20-12/31/20 – Jim Rilee
- C. Economic Development Committee**
 - Council Liaison #1 of 2 1YR 1/1/20-12/31/20 – Robert DeFillippo
 - Council Liaison #2 of 2 1YR 1/1/20-12/31/20 – Mark Crowley
 - Alternate Council Liaison 1YR 1/1/20-12/31/20 – Richard Zoschak
 - Member 3YR 1/1/20-12/31/22 – Joseph Eible
 - Member 3YR 1/1/20-12/31/22 – David Klein
 - Member 3YR 1/1/20-12/31/22 – John Wetzel
- D. Fire Department Liaison**
 - Council Liaison 1YR 1/1/20-12/31/20 – Jim Rilee
 - Alternate Council Liaison 1YR 1/1/20-12/31/20 – Richard Zoschak
- E. Historic Advisory Committee**
 - Council Liaison 1YR 1/1/20-12/31/20 – Jaki Albrecht
 - Member 4YR 1/1/20-12/31/23 – Barbara Cassidy
 - Member 4YR 1/1/20-12/31/23 – Amy Curry
 - Member 4YR unexp.-12/31/21 – Allyson Johnson
- F. Lake Hopatcong Commission**
 - Commissioner 2YR 1/1/20-12/31/21 – Mark Crowley
 - Alternate Commissioner 2YR 1/1/20-12/31/21 – Richard Zoschak
- G. Lake Hopatcong Water Level Mgmt. Plan Citizens Advisory Committee**
 - Representative from Roxbury 1YR 1/1/20-12/31/20 – Mark Crowley
 - Alt. Representative from Roxbury 1YR 1/1/20-12/31/20 – Robert DeFillippo
- H. Memorial Day Parade Committee**
 - Chairperson 1YR 1/1/20-12/31/20 – Christine Houtz
- I. Morris County Community Development Revenue Sharing Committee**
 - Representative (*Council Appt.*) 1YR 1/1/20-12/31/20 – Jaki Albrecht
- J. Morris County Freight Rail Advisory Committee**
 - Council Representative 1YR 1/1/20-12/31/20 – Mark Crowley
 - Alternate Council Representative 1YR 1/1/20-12/31/20 – Richard Zoschak

COUNCIL APPOINTMENTS (continued)

- K. Open Space Acquisition Advisory Committee**
 - Council Liaison 1YR 1/1/20-12/31/20 – Mark Crowley
 - Member 3YR 1/1/20-12/31/22 – Bob Behrent
 - Member 3YR 1/1/20-12/31/22 – Ed Hade
- L. Planning Board**
 - Member - Class 3 (*Council Member*) 1YR 1/1/20-12/31/20 – Robert DeFillippo
 - Member - Class 4 4YR 1/1/20-12/31/23 – Charlie Bautz
 - Member - Class 4 4YR unexp.-12/31/22 – Shawn Potillo
- M. Recreation Advisory Committee**
 - Council Liaison 1YR 1/1/20-12/31/20 – Fred Hall
 - Member 3YR 1/1/20-12/31/22 – Tom Rayho
 - Member 3YR 1/1/20-12/31/22 – Dave Stierli
 - Member 3YR unexp.-12/31/20 – Sandie DiDomenico
 - Alternate Member 3YR unexp.-12/31/21 – Shawn Potillo
- N. Technology Committee**
 - Council Member #1 of 3 1YR 1/1/20-12/31/20 – Mark Crowley
 - Council Member #2 of 3 1YR 1/1/20-12/31/20 – Fred Hall
 - Council Member #3 of 3 1YR 1/1/20-12/31/20 – Richard Zoschak
- O. Traffic Committee**
 - Council Liaison #1 of 3 1YR 1/1/20-12/31/20 – Mark Crowley
 - Council Liaison #2 of 3 1YR 1/1/20-12/31/20 – Fred Hall
 - Council Liaison #3 of 3 1YR 1/1/20-12/31/20 – Jim Rilee
- P. Trails Committee**
 - Council Member #1 of 3 1YR 1/1/20-12/31/20 – Jaki Albrecht
 - Council Member #2 of 3 1YR 1/1/20-12/31/20 – Mark Crowley
 - Council Member #3 of 3 1YR 1/1/20-12/31/20 – Robert DeFillippo
 - Member of Environmental Comm. 1YR 1/1/20-12/31/20 – Jackie Vitiello
 - Member of Open Space Committee 1YR 1/1/20-12/31/20 – Ed Hade
 - Member of Recreation Committee 1YR 1/1/20-12/31/20 – Sandie DiDomenico
 - Resident At-Large #1 of 2 1YR 1/1/20-12/31/20 – Mike DiDomenico
 - Resident At-Large #2 of 2 1YR 1/1/20-12/31/20 – Tom Edmunds
- Q. Tree Committee**
 - Council Member #1 of 3 1YR 1/1/20-12/31/20 – Mark Crowley
 - Council Member #2 of 3 1YR 1/1/20-12/31/20 – Robert DeFillippo
 - Council Member #3 of 3 1YR 1/1/20-12/31/20 – Richard Zoschak
- R. Water/Sewer Committee**
 - Council Liaison #1 of 3 1YR 1/1/20-12/31/20 – Robert DeFillippo
 - Council Liaison #2 of 3 1YR 1/1/20-12/31/20 – Thomas Carey
 - Council Liaison #3 of 3 1YR 1/1/20-12/31/20 – Richard Zoschak
- S. Zoning Board of Adjustment**
 - Member 4YR 1/1/20-12/31/23 – Jim Kennedy
 - Member 4YR 1/1/20-12/31/23 – Brian Overman
 - Alternate No. 1 2YR unexp.-12/31/20 – Christine Houtz

INCORPORATING RESOLUTION #2 of 2

2020-011 A RESOLUTION INCORPORATING BY REFERENCE HEREIN AND APPROVING THE FOLLOWING NUMBERED RESOLUTIONS LISTED ON THE REORGANIZATION MEETING AGENDA FOR THIS DATE:

2020-012, 2020-013, 2020-014, 2020-015,
2020-016, 2020-017, 2020-018, 2020-019

Councilman Zoschak made a motion to approve the adoption of Incorporating Resolution No. 2020-011. Deputy Mayor Hall seconded the motion. The motion was carried 7 to 0 by the following roll call vote:

Councilwoman Albrecht	Councilman Carey	Councilman Crowley	Councilman Hall	Councilman Rilee	Councilman Zoschak	Mayor DeFillippo
Yes	Yes	Yes	Yes	Yes	Yes	Yes

2020-012 A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY DESIGNATING THE OFFICIAL NEWSPAPER FOR THE CALENDAR YEAR 2020

2020-013 A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY AFFIRMING SURETY COVERAGE FOR ALL TOWNSHIP OFFICIALS

2020-014 A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY DESIGNATING THE NEWSPAPERS TO RECEIVE NOTICES OF COUNCIL MEETINGS AND FIXING A CHARGE TO PERSONS REQUESTING INDIVIDUAL NOTICE FOR THE CALENDAR YEAR 2020

2020-015 A RESOLUTION AUTHORIZING THE RATE OF INTEREST, GRACE PERIOD AND YEAR-END PENALTY FOR DELINQUENT ACCOUNTS

2020-016 A RESOLUTION AUTHORIZING THE TAX & UTILITY COLLECTOR TO PROCESS THE CANCELLATION OF ANY PROPERTY TAX, SEWER OR WATER UTILITY REFUND OR DELINQUENCY OWED FOR 2019 THAT IS LESS THAN \$10.00

2020-017 A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY DESIGNATING DEPOSITORIES OF MUNICIPAL FUNDS

2020-018 A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY ESTABLISHING TEMPORARY BUDGETS FOR THE TOWNSHIP OF ROXBURY FOR THE FIRST THREE MONTHS OF 2020

2020-019 A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY AUTHORIZING THE MUNICIPAL ASSESSOR AND MUNICIPAL ATTORNEY TO ANSWER, DEFEND, INITIATE AND SETTLE CERTAIN LOCAL PROPERTY TAX APPEALS BEFORE THE MORRIS COUNTY BOARD OF TAXATION AND THE TAX COURT OF THE STATE OF NEW JERSEY FOR THE 2020 TAX YEAR

PUBLIC PORTION

There were no comments from the public at this time.

ADJOURNMENT

At 7:25PM, Councilman Zoschak made a motion to adjourn the meeting. Councilwoman Albrecht second the motion.

Voice Vote: All in Favor – Yes; Motion carried unanimously, 7 to 0.

Submitted by:

Amy E. Rhead, RMC
Township Clerk

MINUTES APPROVED BY COUNCIL:

DATE: June 9, 2020
ROLL CALL: Councilwoman Albrecht - Yes
Councilman Carey - Yes
Councilman Crowley - Yes
Deputy Mayor Hall - Yes
Councilman Rilee - Yes
Councilman Zoschak - Yes
Mayor DeFillippo - Yes