

January 17, 2017

A Budget Meeting was held by the Township Council of the Township of Roxbury on January 17, 2017 at the Municipal Building located at 1715 Route 46 in Ledgewood, New Jersey at 7:30 PM.

PLEDGE OF ALLEGIANCE

OPEN PUBLIC MEETING STATEMENT

Adequate notice of this Meeting of the Township Council of the Township of Roxbury was given as required by the Open Public Meetings Act as follows: On December 21, 2016, notice was faxed to the Daily Record, the Newark Star Ledger, The Roxbury Register and published in the Daily Record; notice shall also remain posted throughout the year on the bulletin board in the main hallway of the Municipal Building.

ROLL CALL (Present): Councilman Gary Behrens
Deputy Mayor Robert DeFillippo
Councilman Fred Hall
Councilman Dan Kline
Councilman Jim Rilee
Mayor Mark Crowley

Absent: Councilman Richard Zoschak

Also Present: Christopher Raths, Township Manager
Amy Rhead, Township Clerk

Staff: Richard Blood, Public Works Director
Lisa Spring, CFO/Treasurer
Valarie Wyble, Purchasing Agent

Public: six (6) members of the public

Mayor Crowley extended thoughts and prayers to Councilman Richard Zoschak who is in the hospital.

REPORTS OF COUNCIL LIAISON REPRESENTATIVES, COUNCIL COMMITTEES AND NEW BUSINESS/OLD BUSINESS

A. Capital Budget Program – DPW Director

Discussion occurred with regard to the following:

Buildings and Grounds

- Old Lafayette School Building – possible grant opportunities
- Fire Co. 3 – building upgrades

Road Department

- \$115,000 credit from sale of packer truck to be incorporated into the budget
- Salt Shed – size, capacity, possible future shared service opportunities
- 50 Roads List
- Sidewalks
- Catch Basins
- Jet Vac for Sewer Department
- Road Resurfacing

Equipment Repair

- Pickup Truck Replacement
- Auto Scanner

Parks & Recreation

- Horseshoe Lake reconfiguration – offset by Recreation Capital Trust

Mayor Crowley amended the order of the agenda to allow review of additional departmental capital budget requests.

Information Technology

- WiFi at 72 Eyland
- Current Operating System

Engineering

- Mountain Road Drainage Modifications
- Shippenport Road Interchange – mill and pave; explore 319 grant eligibility; departmental funding allocations for project(s)
- Stormwater Management Regulations Compliance
- Statewide Transportation Improvement Program (STIP) v. Transportation Alternatives Program (TAP) Grants
- TAP Grants
- Dam work

Fire Prevention

No capital requests.

Fire/First Aid

- Power Load Cot Fastening System

Police Department

- No request for Alcotest upgrade until legal suits throughout the state are decided
- Sally Port Addition
- MVR Camera System – not until 2022

Fire Prevention

No capital request.

Health/Animal Control

No capital request.

Senior Citizen Transport

No capital request.

Library

Parking Lot – budget sheet to be adjusted to show \$25,000 reduction due to 2016 carryover funds

Historic Trust

No capital request.

Minor Equipment

No comments or discussion.

Sewer Utility

No rate increases anticipated. Capital Budget items to be reviewed in more depth along with Operating Budget. Mr. Rath will obtain additional information on NJEIT loans and projects.

Water Utility

No rate increases anticipated. Capital Budget items to be reviewed in more depth along with Operating Budget.

**MATTERS REQUESTED/REFERRED BY COUNCIL MEMBERS,
MANAGER, ATTORNEY OR CLERK**

None

PUBLIC PORTION

Robert Kluska

274 Emmans Road, Flanders

A discussion occurred with regard to the following:

1. Missing tabs from the public copy of the Capital Budget for Fire Prevention and Fire Department;
2. The Road Department's purchasing of a Jet Vac from the Sewer Utility;
3. The budget sheet amounts transposed on the IT budget sheet for Network Infrastructure Upgrades and Personal Computer Purchases (hardware); and
4. The difference between the dollar amount shown on the 50 Roads List versus the budgeted amount attributed to 2016 carryover.

Ken Schwemmer

543 Logan Drive, Landing

Mr. Schwemmer apologized about missing pages from budget books that he assisted with assembling. He also spoke about a recent Eagle Scout ceremony.

Seeing no further public comments, Mayor Crowley closed the Public Portion.

DRAFT ORDINANCES FOR DISCUSSION

None

INTRODUCTION OF PROPOSED ORDINANCES

None

HEARING AND ADOPTION OF ORDINANCES ON SECOND READING

None

INTRODUCTION AND ADOPTION OF RESOLUTIONS

None

PERSONNEL CHANGES

None

COMMUNICATIONS

January 13, 2017 – Mr. Raths noted that the Communications were distributed to all members of the Council, but were inadvertently omitted from being listed on the agenda. Council members had no comments on any of the Communications items.

PUBLIC PORTION

No public comments.

EXECUTIVE SESSION

None

ADJOURNMENT

At 8:30PM, Deputy Mayor DeFillippo made a motion to adjourn the meeting. Councilman Rilee seconded the motion.

Voice Vote: All in Favor – Yes

Motion carried unanimously, 6 to 0.

Submitted by:



Amy E. Rhead
Township Clerk

MINUTES APPROVED BY COUNCIL:

DATE: January 24, 2017

ROLL CALL:

Councilman Behrens	-	Yes
Deputy Mayor DeFillippo	-	Yes
Councilman Hall	-	Yes
Councilman Kline	-	Yes
Councilman Rilee	-	Yes
Mayor Crowley	-	Yes