

**February 25, 2020**

A Regular Meeting was held by the Township Council of the Township of Roxbury on February 25, 2020 at the Municipal Building located at 1715 Route 46 in Ledgewood, New Jersey at 7:30PM.

**PLEDGE OF ALLEGIANCE**

Mayor DeFillippo led the Pledge of Allegiance.

**OPEN PUBLIC MEETING STATEMENT**

Adequate notice of this Meeting of the Township Council of the Township of Roxbury was given as required by the Open Public Meetings Act as follows: On December 27, 2019, notice was faxed to the Daily Record, the Newark Star Ledger, The Roxbury Register and published in the Daily Record; notice shall also remain posted throughout the year on the bulletin board in the main hallway of the Municipal Building.

**ROLL CALL (Present):** Councilwoman Jaki Albrecht, Councilman Thomas Carey, Councilman Mark Crowley, Deputy Mayor Fred Hall, Councilman Jim Rilee, Councilman Richard Zoschak, Mayor Robert DeFillippo; **Absent:** None

**Also Present:** John Shepherd, Township Manager; Amy Rhead, Township Clerk; Anthony Bucco, Township Attorney (7:40 p.m. arrival)

**Staff:** Richard Blood, Public Works Director

**Public:** five (5) members of the public; Fred Aun, TAPinto Roxbury reporter

**PRESENTATIONS, AWARDS, ETC.**

**A. Proclamation – Read Across America**

Mayor DeFillippo read the proclamation and advised he will hand-deliver the hard copy at the next meeting of the Library Board of Trustees.

**B. Quarterly Reports – 4th Quarter 2019**

Councilman Rilee asked for more information regarding sick hours and court collections. Mr. Shepherd will obtain additional details and report back to Council.

**APPROVAL OF MINUTES**

November 26, 2019 – Regular Meeting

Councilman Rilee made a motion to approve the above-listed minutes. Councilman Zoschak seconded the motion.

Roll Call:	Councilwoman Albrecht	- Yes	Councilman Carey	- Yes
	Councilman Crowley	- Yes	Deputy Mayor Hall	- Yes
	Councilman Rilee	- Yes	Councilman Zoschak	- Yes
	Mayor DeFillippo	- Yes		

Motion carried unanimously, 7 to 0.

**PUBLIC PORTION** (3 Minutes /1 Appearance per Individual)

**Ralph Nappi, 29 Ford Road, Landing** – Mr. Nappi asked for additional details about plans for the 2020 Miss Lotta Veterans Cruise scheduled for June 27, 2020. Mr. Nappi also asked if there is a fee associated with attending the How to Win a Tax Appeal informational seminar. Mr. Shepherd confirmed that there is no cost to attend the complimentary seminar.

**Seeing no further comments, Mayor DeFillippo closed the Public Portion.**

**REPORTS OF COUNCIL LIAISON REPRESENTATIVES, COUNCIL COMMITTEES AND NEW BUSINESS/OLD BUSINESS**

**A. Reports of Council Liaison Representatives and Council Committees**

Councilwoman Albrecht reported that she attended the recent Morris County Community Development Block Grant meeting.

Councilwoman Albrecht announced that “Harvey” will be performed at RoxPAC/Investors Bank Theater on February 29th at 7:30 p.m. and March 1st at 6:30 p.m.

Councilman Crowley reported that he attended the recent Open Space Acquisition Advisory Committee meeting, but was unable to attend the Lake Hopatcong Commission meeting held on the same evening due to the scheduling conflict.

Councilman Crowley reported that an Economic Development Committee meeting was held earlier in the evening.

Deputy Mayor Hall announced that the Annual Egg Hunt will be held at Horseshoe Lake on Saturday, March 28, 2020.

Deputy Mayor Hall congratulated the Roxbury Ice Hockey Team for making it to the Halvorsen finals.

Deputy Mayor Hall received a shadowbox containing a replica of the Temple Shalom Tree of Life Memorial along with a letter of appreciation from Rabbi Inna thanking him for participating in the Tree of Life Memorial Services.

Councilman Rilee announced that the previously requested signage at the Righter Road trail crossing has been installed.

Councilman Zoschak asked Mr. Shepherd to contact the county about removing outdated signage on Mt. Arlington Boulevard.

Councilman Zoschak thanked everyone for expressing concern over his recent health issues and said he is feeling much better.

Councilman Carey had nothing to report at this time.

Mayor DeFillippo received a note from Kelly Ann Keyes, Clean Communities Coordinator, praising a Township resident for collecting debris left by a garbage truck along Route 46 and Dell Avenue. Mayor DeFillippo thanked the resident for his/her initiative.

Mayor DeFillippo reported that he attended the Morris Habitat Hearts and Hammers Gala and spoke about a photo booth depicting different stages of the construction process of the home that was built by Roxbury High School students as part of a new carpentry program.

**B. New Business/Old Business**

None

**MATTERS REQUESTED / REFERRED BY COUNCIL MEMBERS, MANAGER, ATTORNEY OR CLERK**

None

**INTRODUCTION OF PROPOSED ORDINANCES**

**05-20** AN ORDINANCE TO AMEND AND SUPPLEMENT CHAPTER VII, TRAFFIC, OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF ROXBURY, COUNTY OF MORRIS, STATE OF NEW JERSEY

Ordinance No. 05-20 was introduced in writing and Mayor DeFillippo read the ordinance by title; it will be further considered for final passage, after public hearing thereon, at a meeting of the Township Council to be held at its meeting room in the Municipal Building, 1715 Route 46 West, Ledgewood, New Jersey, on March 10, 2020 at 7:30PM.

Councilman Crowley made a motion to approve the introduction of Ordinance No. 05-20. Councilwoman Albrecht seconded the motion.

Roll Call:	Councilwoman Albrecht	- Yes	Councilman Carey	- Yes
	Councilman Crowley	- Yes	Deputy Mayor Hall	- Yes
	Councilman Rilee	- Yes	Councilman Zoschak	- Yes
	Mayor DeFillippo	- Yes		

Motion carried unanimously, 7 to 0.

**06-20 AN ORDINANCE TO VACATE AND EXTINGUISH ANY AND ALL PUBLIC RIGHTS IN AND TO A PORTION OF CANAL STREET LOCATED IN THE TOWNSHIP OF ROXBURY, COUNTY OF MORRIS AND STATE OF NEW JERSEY**

Ordinance No. 06-20 was introduced in writing and Mayor DeFillippo read the ordinance by title; it will be further considered for final passage, after public hearing thereon, at a meeting of the Township Council to be held at its meeting room in the Municipal Building, 1715 Route 46 West, Ledgewood, New Jersey, on March 24, 2020 at 7:30PM.

Councilman Zoschak made a motion to approve the introduction of Ordinance No. 06-20. Deputy Mayor Hall seconded the motion.

Roll Call:	Councilwoman Albrecht	- Yes	Councilman Carey	- Yes
	Councilman Crowley	- Yes	Deputy Mayor Hall	- Yes
	Councilman Rilee	- Yes	Councilman Zoschak	- Yes
	Mayor DeFillippo	- Yes		

Motion carried unanimously, 7 to 0.

**HEARING AND ADOPTION OF ORDINANCES ON SECOND READING**

**02-20 AN ORDINANCE AUTHORIZING THE ACQUISITION OF A PORTION OF CERTAIN REAL PROPERTY LOCATED AT BLOCK 5503, LOT 9, MORE COMMONLY KNOWN AS A PORTION OF 208B EMMANS ROAD, FLANDERS, IN THE TOWNSHIP OF ROXBURY, COUNTY OF MORRIS AND STATE OF NEW JERSEY**

Councilman Zoschak made a motion to open Ordinance No. 02-20 to the public. Councilman Crowley seconded the motion.

Voice Vote: All in Favor – Yes; Motion carried unanimously, 7 to 0.

*No Public Comment*

Councilman Zoschak made a motion to close Ordinance No. 02-20 to the public. Councilman Crowley seconded the motion.

Voice Vote: All in Favor – Yes; Motion carried unanimously, 7 to 0.

Councilman Zoschak made a motion to approve the adoption of Ordinance No. 02-20. Councilman Carey seconded the motion.

Roll Call:	Councilwoman Albrecht	- Yes	Councilman Carey	- Yes
	Councilman Crowley	- Yes	Deputy Mayor Hall	- Yes
	Councilman Rilee	- Yes	Councilman Zoschak	- Yes
	Mayor DeFillippo	- Yes		

Motion carried unanimously, 7 to 0.

**03-20 CALENDAR YEAR 2020 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14)**

Councilman Zoschak made a motion to open Ordinance No. 03-20 to the public. Councilman Crowley seconded the motion.

Voice Vote: All in Favor – Yes; Motion carried unanimously, 7 to 0.

*No Public Comment*

Councilman Zoschak made a motion to close Ordinance No. 03-20 to the public. Councilman Crowley seconded the motion.

Voice Vote: All in Favor – Yes; Motion carried unanimously, 7 to 0.

Councilman Zoschak made a motion to approve the adoption of Ordinance No. 03-20. Councilwoman Albrecht seconded the motion.

Roll Call:	Councilwoman Albrecht	- Yes	Councilman Carey	- Yes
	Councilman Crowley	- Yes	Deputy Mayor Hall	- Yes
	Councilman Rilee	- Yes	Councilman Zoschak	- Yes
	Mayor DeFillippo	- Yes		

Motion carried unanimously, 7 to 0.

**04-20** AN ORDINANCE AUTHORIZING THE ACQUISITION OF CERTAIN REAL PROPERTY LOCATED AT BLOCK 11102, LOT 1, MORE COMMONLY KNOWN AS 115 SHIPPENPORT ROAD, IN THE TOWNSHIP OF ROXBURY, COUNTY OF MORRIS AND STATE OF NEW JERSEY

Councilman Zoschak made a motion to open Ordinance No. 04-20 to the public. Councilman Crowley seconded the motion.

Voice Vote: All in Favor – Yes; Motion carried unanimously, 7 to 0.

*No Public Comment*

Councilman Zoschak made a motion to close Ordinance No. 04-20 to the public. Councilman Crowley seconded the motion.

Voice Vote: All in Favor – Yes; Motion carried unanimously, 7 to 0.

Councilman Zoschak made a motion to approve the adoption of Ordinance No. 04-20. Councilman Carey seconded the motion.

Roll Call:	Councilwoman Albrecht	- Yes	Councilman Carey	- Yes
	Councilman Crowley	- Yes	Deputy Mayor Hall	- Yes
	Councilman Rilee	- Yes	Councilman Zoschak	- Yes
	Mayor DeFillippo	- Yes		

Motion carried unanimously, 7 to 0.

**INTRODUCTION AND ADOPTION OF RESOLUTIONS**

**2020-063** A RESOLUTION INCORPORATING BY REFERENCE HEREIN AND APPROVING THE FOLLOWING NUMBERED RESOLUTIONS LISTED ON THE REGULAR COUNCIL MEETING AGENDA FOR THIS DATE:

2020-064, 2020-065, 2020-066, 2020-067, 2020-068

Councilman Rilee made a motion to approve the adoption of Incorporating Resolution No. 2020-063. Councilman Zoschak seconded the motion.

Roll Call:	Councilwoman Albrecht	- Yes	Councilman Carey	- Yes
	Councilman Crowley	- Yes	Deputy Mayor Hall	- Yes
	Councilman Rilee	- Yes	Councilman Zoschak	- Yes
	Mayor DeFillippo	- Yes		

Motion carried unanimously, 7 to 0.

**2020-064** A RESOLUTION REJECTING ALL BIDS RECEIVED FOR THE LEDGEWOOD POND DAM IMPROVEMENTS PROJECT AND AUTHORIZING THE PURCHASING AGENT TO SOLICIT NEW BIDS

**2020-065** A RESOLUTION AUTHORIZING REIMBURSEMENT OF FIFTY PERCENT (50%) OF THE SANITARY SEWER CONNECTION FEE PAID BY THE MORRIS HABITAT FOR HUMANITY, INC. FOR THE PROPERTY LOCATED AT 119 AND 121 MAIN STREET, SUCCASUNNA, BLOCK 5203, LOT 57

**2020-066** A RESOLUTION AUTHORIZING THE REFUND OF TAXES

**2020-067** A RESOLUTION AUTHORIZING REFUND OF TAX OVERPAYMENTS DUE TO TAX COURT OF NEW JERSEY STIPULATION OF SETTLEMENT

**2020-068** A RESOLUTION AUTHORIZING THE PAYMENT OF BILLS

**PERSONNEL CHANGES**

Included in Quarterly Reports

**COMMUNICATIONS**

February 14, 2020

No comments

February 21, 2020

No comments

**PUBLIC PORTION** *(3 Minutes /1 Appearance per Individual)*

**Robert Kluska, 274 Emmans Road, Flanders** – Mr. Kluska stated that the Legacy Tree at the Roxbury Public Library still has leaves available for commemoration.

**Ralph Nappi, 29 Ford Road, Landing** – Mr. Nappi asked how many tax appeals have been submitted to the Township so far. Mr. Bucco noted that April 1st is the deadline for filing an appeal. Mr. Shepherd confirmed that there is no indication that the revaluation process has had any significant effect on the number of appeals that have been filed.

**Seeing no further comments, Mayor DeFillippo closed the Public Portion.**

**EXECUTIVE SESSION**

**2020-069** A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF ROXBURY, IN THE COUNTY OF MORRIS, NEW JERSEY AUTHORIZING CONFERENCE OF THE TOWNSHIP COUNCIL WITH THE PUBLIC EXCLUDED

Matter(s) relating to:

- 1. Land Sale** – Block 11403 / Lot 3
- 2. Contract Negotiations** – RoxPac Lease

At 8:00PM, Deputy Mayor Hall made a motion to adopt Resolution No. 2020-069 for Executive Session. Councilman Carey seconded the motion.

Voice Vote: All in Favor – Yes; Motion carried unanimously, 7 to 0.

**At 8:18PM, the Council returned to the open session of the meeting.**

**ADJOURNMENT**

At 8:18PM, Councilman Zoschak made a motion to adjourn the meeting. Deputy Mayor Hall seconded the motion.

Voice Vote: All in Favor – Yes; Motion carried unanimously, 7 to 0.

Submitted by:

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Amy E. Rhead, RMC  
Township Clerk

**MINUTES APPROVED BY COUNCIL:**

**DATE:** July 14, 2020

**ROLL CALL:** Councilwoman Albrecht - Yes  
 Councilman Carey - Yes  
 Councilman Crowley - Yes  
 Deputy Mayor Hall - Yes  
 Councilman Rilee - Yes  
 Councilman Zoschak - Yes  
 Mayor DeFillippo - Yes