

March 13, 2018

A Regular Meeting was held by the Township Council of the Township of Roxbury on March 13, 2018 at the Municipal Building located at 1715 Route 46 in Ledgewood, New Jersey at 7:30PM.

PLEDGE OF ALLEGIANCE

Members of the Boy Scouts led the Pledge of Allegiance.

OPEN PUBLIC MEETING STATEMENT

Adequate notice of this Meeting of the Township Council of the Township of Roxbury was given as required by the Open Public Meetings Act as follows: On December 21, 2017, notice was faxed to the Daily Record, the Newark Star Ledger, The Roxbury Register and published in the Daily Record; notice shall also remain posted throughout the year on the bulletin board in the main hallway of the Municipal Building.

ROLL CALL (Present): Councilwoman Jaki Albrecht, Councilman Fred Hall, Councilman Dan Kline, Councilman Jim Rilee, Councilman Richard Zoschak, Mayor Mark Crowley;
Absent: Deputy Mayor Robert DeFillippo

Also Present: John Shepherd, Township Manager; Amy Rhead, Township Clerk; James Bryce, Assistant Township Attorney

Staff: Lisa Spring, CFO; Marc Palanchi, Chief of Police; Richard Blood, Public Works Director; Radwa Ali, Library Director

Public: approximately fifteen (15) members of the public; Mike Condon, Roxbury Register reporter

PRESENTATIONS, AWARDS, ETC.

A. Proclamation: Child Abuse Prevention Month

Mayor Crowley read the Proclamation declaring April 2018 as Child Abuse Prevention Month in Roxbury Township. Phyllis Chanda and Ellen Grelecki of the Roxbury Women's Club were in attendance to accept the proclamation.

APPROVAL OF MINUTES

January 2, 2018 – Reorganization Meeting (*approval of minutes postponed until next Council Meeting*)

PUBLIC PORTION (*3 Minutes /1 Appearance per Individual*)

There were no comments from the public at this time.

REPORTS OF COUNCIL LIAISON REPRESENTATIVES, COUNCIL COMMITTEES AND NEW BUSINESS/OLD BUSINESS

A. Reports of Council Liaison Representatives and Council Committees

Council members spoke about the recent storms and resulting power outages. They expressed appreciation to staff, Fire Department members and EMS crews for their hard work and assistance. Conversely, Council conveyed their dissatisfaction with JCP&L's communication and response. Mr. Shepherd will contact the Township's JCP&L representative and request his/her presence at an upcoming Council Meeting to discuss.

Councilwoman Albrecht reported that she attended the VFW Corned Beef and Cabbage Dinner on March 11, 2018.

Councilwoman Albrecht announced Friends of Roxbury Social Services is sponsoring a Dine to Donate fundraising event on March 29, 2018 at Fuddruckers in Succasunna. Proceeds will benefit Roxbury Social Services.

Councilman Hall requested input from the Computer Committee before finalizing the new Social Media Policy. Mr. Shepherd will forward to the Computer Committee for review and comment.

Councilman Hall reported that the annual Read Across America event hosted by the Roxbury Public Library was a success.

Councilman Hall asked Mr. Shepherd to update the Township website to reflect the rescheduled date of March 24, 2018 for the Township Easter Egg Hunt at Horseshoe Lake.

Councilman Rilee reported on the recent Fire Chiefs meeting.

Councilman Rilee reported that the COAH Committee met to discuss ongoing Mt. Laurel court issues. They will report back to Council as soon as there are any concrete updates to provide.

Councilman Kline spoke about the previous evening's Special Meeting held jointly by the Board of Education and Township Council referring to it as a "very productive way to engage in a relevant and serious dialog with our residents about the safety of our students."

Councilman Kline reported that the school budget was discussed at the recent Board of Education meeting.

Councilman Kline stated that he attended the VFW Corned Beef and Cabbage Dinner on March 11, 2018.

Councilman Kline reported that the Temple Shalom Brotherhood Comedy Night event was a wonderful community event and great success.

Councilman Zoschak reported that he will be attending the CDBG Committee meeting on March 15, 2018.

Councilman Zoschak commented that the Special Meeting on school safety, held jointly between the Board of Education and Township Council, was well attended and produced positive results.

Councilman Zoschak reported that the Roxbury High School Interact Club in conjunction with the Roxbury Rotary Club assisted an elderly resident with snow removal.

Mayor Crowley reported on the recent meeting of the Open Space Advisory Committee.

Mayor Crowley reported that use of state-allocated funding was discussed at the March 12, 2018 Lake Hopatcong Commission meeting.

Mayor Crowley announced that he will be presenting the owner of Joe's Pizzeria with a plaque on behalf of Council in recognition of their 50th year in business on March 18, 2018.

B. New Business/Old Business

Mr. Shepherd spoke about the recent storms and extraordinary efforts of the staff. He noted that many residents were frustrated with power outages and JCP&L's response to the situation.

MATTERS REQUESTED / REFERRED BY COUNCIL MEMBERS, MANAGER, ATTORNEY OR CLERK

A. 2018 Budget

Council discussion occurred with regard to Mr. Shepherd's follow-up memo from the March 6, 2018 Budget Meeting with regard to the following two categories: 1). Court-Related Matters, and 2). Credit Card Utilization and Costs.

Mrs. Spring explained how the funds are listed in the Capital Budget for the \$909,000 TAP Grant for the Main Street Streetscaping project.

Mrs. Spring spoke about the positive status of both the Water Utility and Sewer Utility, but recommended increases in the Operating Budget for both to prepare for future capital expenditures without having to borrow funds.

Mr. Shepherd proposed a plan to introduce the 2018 Budget at the meeting of March 27, 2018.

A decision will be made by the end of the week as to whether the March 20, 2018 Budget Meeting is still needed. Mrs. Rhead will provide the appropriate public notifications once a determination is made.

Council directed Mrs. Rhead to provide the appropriate public notifications for the cancellation of the April 3, 2018 Budget Meeting.

INTRODUCTION OF PROPOSED ORDINANCES

None

HEARING AND ADOPTION OF ORDINANCES ON SECOND READING

None

INTRODUCTION AND ADOPTION OF RESOLUTIONS

2018-067 A RESOLUTION INCORPORATING BY REFERENCE HEREIN AND APPROVING THE FOLLOWING NUMBERED RESOLUTIONS LISTED ON THE REGULAR COUNCIL MEETING AGENDA FOR THIS DATE:

2018-068, 2018-069, 2018-070, 2018-071,
2018-072, 2018-073, 2018-074, 2018-075

Councilman Kline made a motion to approve the adoption of Incorporating Resolution No. 2018-067. Councilman Zoschak seconded the motion.

Roll Call:	Councilwoman Albrecht – Yes	Councilman Hall – Yes
	Councilman Kline – Yes	Councilman Rilee – Yes
	Councilman Zoschak – Yes	Mayor Crowley – Yes

Motion carried unanimously, 6 to 0.

2018-068 A RESOLUTION AUTHORIZING THE RELEASE OF A CASH BOND POSTED BY DEWITT MARSH FOR SOIL RELOCATION AT PROPERTY LOCATED AT 68 NORTH DELL AVENUE, BLOCK 6901, LOT 7

2018-069 A RESOLUTION APPROVING PARTICIPATION WITH THE STATE OF NEW JERSEY FEDERAL GRANT PROGRAM ADMINISTERED BY THE DIVISION OF CRIMINAL JUSTICE DEPARTMENT OF LAW AND PUBLIC SAFETY

2018-070 A RESOLUTION AUTHORIZING THE AWARD OF A COMPETITIVE CONTRACT TO FOX ARCHITECTURAL DESIGN, PC FOR GENERAL PROFESSIONAL ARCHITECTURAL SERVICES

2018-071 A RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT TO NEW JERSEY DOOR WORKS FOR THE INSTALLATION OF ENTRYWAY ADA COMPLIANT AUTOMATIC DOORS AT THE POLICE DEPARTMENT

2018-072 A RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT TO BEYER BROS. CORP. FOR THE PURCHASE OF TWO (2) 1-TON CHASSIS WITH UTILITY BODIES FOR USE IN SEWER UTILITY

2018-073 A RESOLUTION AUTHORIZING A REFUND OF THE UNUSED ENGINEERING INSPECTION FEES TO ALL PHASE HOME IMPROVEMENT ASSOCIATES LLC FOR SITE IMPROVEMENTS LOCATED AT 48 SALMON ROAD, LANDING, BLOCK 11307, LOT 1

2018-074 A RESOLUTION AMENDING THE MEMBERSHIP OF THE TOWNSHIP FIRE DEPARTMENT

2018-075 A RESOLUTION AUTHORIZING THE PAYMENT OF BILLS

PERSONNEL CHANGES

None

COMMUNICATIONS

March 2, 2018

No comments.

March 9, 2018

Item #2 Memorandum and attachment from John Shepherd, Township Manager, to Mayor and Council, dated March 9, 2018, re: Social Media Policy. – Mayor Crowley mentioned this item was discussed earlier in the meeting. Councilman Kline asked for legal guidance from the attorney on how the Social Media Policy can reduce specific liabilities.

Item #5 Correspondence from Kristian McMorland, Director, Morris County Department of Planning and Public Works, Division of Mosquito Control, to Municipal Clerk, dated March 1, 2018, re: Fact sheets on adult mosquito control products. – Councilman Rilee requested this item be posted on the Township website. Councilman Kline asked if the Mosquito Commission can preemptively check the woods behind Paul Drive.

PUBLIC PORTION *(3 Minutes /1 Appearance per Individual)*

Kenneth Kline, 4 Pilgrim Drive, Succasunna – Mr. Kline requested a copy of the Township's current personnel manual. Mr. Kline distributed a handout entitled "Mayors' Compact to Combat Hate, Extremism and Bigotry". Mayor Crowley spoke about Roxbury's status as a Stigma Free Community.

Robert Kluska, 274 Emmans Road, Flanders – Clarification on the status of the next two Budget Meetings was provided (March 20, 2018 Budget Meeting – cancellation tentative; to be determined by 3/15/18; April 3, 2018 Budget Meeting – cancellation confirmed). Mr. Kluska provided the name Ron Morano as a good JCP&L contact. Mr. Kluska asked for verification that the final bond payment will be made next month. Mr. Shepherd stated that the last bond payment will be made this year, but could not confirm the exact date. General discussion occurred with regard to other smaller debt shown in the Current Fund that will remain until about 2021. Mr. Kluska asked if being debt-free will equate to tax reductions in future years. Councilman Rilee explained that the original goal behind becoming debt-free was to eventually be able to fund needed infrastructure improvements.

Seeing no further public comments, Mayor Crowley closed the Public Portion.

EXECUTIVE SESSION

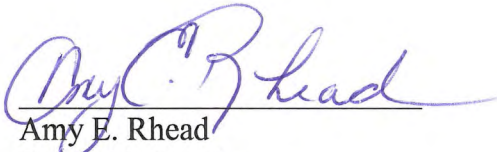
2018-076 NOT USED - A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF ROXBURY, IN THE COUNTY OF MORRIS, NEW JERSEY AUTHORIZING CONFERENCE OF THE TOWNSHIP COUNCIL WITH THE PUBLIC EXCLUDED

ADJOURNMENT

At 8:30PM, Councilman Rilee made a motion to adjourn the meeting. Councilman Zoschak seconded the motion.

Voice Vote: All in Favor – Yes; Motion carried unanimously, 6 to 0.

Submitted by:


Amy E. Rhead
Township Clerk

MINUTES APPROVED BY COUNCIL:

DATE: August 14, 2018

ROLL CALL:

Councilwoman Albrecht	-	Yes
Deputy Mayor DeFillippo	-	Abstain
Councilman Hall	-	Yes
Councilman Kline	-	Yes
Councilman Rilee	-	Yes
Councilman Zoschak	-	Yes
Mayor Crowley	-	Yes