



## 2018 Memorial Day Parade Sign-Up Sheet

Roxbury Township is planning the Memorial Day Parade and Service. The Parade will be held on Monday, May 28, 2018. Your organization is invited to participate in this very special event to honor the men and women who gave their lives and those still unaccounted for.

### Schedule of Events:

**9:15 AM** Check in by the old Board of Education building (small red brick building at 25 Meeker Street in Succasunna). You will be assigned a marching position when you sign in.

**10:00 AM** The Parade begins. We start at the corner of Meeker St. & Hillside Ave., turn left onto Main St. and continue South on Main St. There will be a military salute at the memorial wreath placed at the Presbyterian Church cemetery. We continue down Main St. and turn right onto Eyland Ave., cross over Route 10, and go past Eisenhower Middle School. The Parade enters the Horseshoe Lake recreation complex and continues on, ending at the War Memorial on "the Island" for the Service.

**11:00 AM** Memorial Day Service at the War Memorial on "the Island" at Horseshoe Lake. In case of rain, please read the important message at the bottom of this form.

**Parade Chairperson is Christine Houtz who can be reached at (973) 479-5881**

If your organization is participating, please fill this form out and return to Michele O'Halloran at [ohalloranm@roxburynj.us](mailto:ohalloranm@roxburynj.us) or mail to Township of Roxbury, Attn: Memorial Day Parade, 1715 Route 46, Ledgewood, NJ 07852.

**Forms must be received no later than Monday, May 14, 2018 to receive recognition in the program.**

Name of Organization: \_\_\_\_\_

Mailing Address of Organization: \_\_\_\_\_

Contact person: \_\_\_\_\_

Email Address: \_\_\_\_\_

Best Phone # to contact you (in case Parade is cancelled due to rain): \_\_\_\_\_

Number of Participants: \_\_\_\_\_ Vehicles or Floats? NO \_\_\_\_\_ YES \_\_\_\_\_ How many? \_\_\_\_\_

Additional Comments: \_\_\_\_\_

**Important:** Cancellation of Parade due to rain will be determined **by 7:00 AM the morning of the Parade**. The Parade Committee will try to call your above phone # if Parade is cancelled. Please check the Township Website and Facebook page for notice of Parade cancellation due to rain. If Parade is cancelled, the Service will still be held at 11:00 AM at 72 Eyland Ave. in the Senior Center.

**PLEASE BE ADVISED THAT DUE TO SAFETY CONCERNS, THE THROWING OF CANDY DURING THE PARADE IS STRICTLY PROHIBITED. ALSO, ANYONE UNDER AGE 17 RIDING A BIKE, USING ROLLER OR INLINE SKATES AND/OR SKATEBOARDS MUST WEAR A SAFETY HELMET! (NJ Helmet Law Title 39:4-10.1)**

# Thank You!!!