



Township of Roxbury

1715 Route 46
Ledgewood, NJ 07852
www.roxburynj.us

[Information](#)
973-448-2000

[Building & Construction](#)
973-448-2009

[Court](#)
973-448-2034

[Engineer](#)
973-448-2018

[Finance](#)
973-448-2006

[Fire Official](#)
973-448-2012

[Health](#)
973-448-2028

[Manager](#)
973-448-2002

[Mayor and Council](#)
973-448-2001

[Police](#)
973-448-2100

[Planning and Zoning](#)
973-448-2008

[Public Works](#)
973-448-2069

[Recreation](#)
973-448-2015

[Tax Assessor](#)
973-448-2021

[Tax Collector and Utilities](#)
973-448-2022

[Technology](#)
973-448-2099

[Township Clerk](#)
973-448-2001

[Sewer Plant](#)
973-584-5360

[Water Plant](#)
973-398-2818

AGENDA REORGANIZATION MEETING ROXBURY TOWNSHIP COUNCIL JANUARY 2, 2019 7:00 PM

TOWNSHIP CLERK PRESIDES OVER MEETING

1. PLEDGE OF ALLEGIANCE

2. OPEN PUBLIC MEETING STATEMENT

Adequate notice of this Meeting of the Township Council of the Township of Roxbury was given as required by the Open Public Meetings Act as follows: On December 21, 2018, notice was faxed to the Daily Record, the Newark Star Ledger, The Roxbury Register and published in the Daily Record; notice shall also remain posted throughout the year on the bulletin board in the main hallway of the Municipal Building.

3. ROLL CALL

4. ELECTION OF TOWNSHIP OFFICIALS

A. Nomination and Election of Mayor

NEWLY ELECTED MAYOR PRESIDES OVER MEETING

B. Nomination and Election of Deputy Mayor

5. OATH OF OFFICE – 2019 FIRE CHIEFS

- A. Fire Department Chief CY2019 Sam Manganella
- B. 1st Assistant Chief CY2019 Kyle Hoffman
- C. 2nd Assistant Chief CY2019 Robert Hackett
- D. 3rd Assistant Chief CY2019 Michael McColligan

6. INCORPORATING RESOLUTION #1 of 2

2019-001

A RESOLUTION INCORPORATING BY REFERENCE HEREIN AND APPROVING THE FOLLOWING NUMBERED RESOLUTIONS LISTED ON THE REORGANIZATION MEETING AGENDA FOR THIS DATE:

2019-002, 2019-003, 2019-004, 2019-005, 2019-006,
2019-007, 2019-008, 2019-009, 2019-010



Township of Roxbury

1715 Route 46
Ledgewood, NJ 07852
www.roxburynj.us

[Information](#)
973-448-2000

[Building & Construction](#)
973-448-2009

[Court](#)
973-448-2034

[Engineer](#)
973-448-2018

[Finance](#)
973-448-2006

[Fire Official](#)
973-448-2012

[Health](#)
973-448-2028

[Manager](#)
973-448-2002

[Mayor and Council](#)
973-448-2001

[Police](#)
973-448-2100

[Planning and Zoning](#)
973-448-2008

[Public Works](#)
973-448-2069

[Recreation](#)
973-448-2015

[Tax Assessor](#)
973-448-2021

[Tax Collector and Utilities](#)
973-448-2022

[Technology](#)
973-448-2099

[Township Clerk](#)
973-448-2001

[Sewer Plant](#)
973-584-5360

[Water Plant](#)
973-398-2818

2019-002

A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A CONTRACT FOR PROFESSIONAL SERVICES FOR THE TOWNSHIP ATTORNEY

2

2019-003

A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A CONTRACT FOR PROFESSIONAL SERVICES FOR THE TOWNSHIP PROSECUTOR

3

2019-004

A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A CONTRACT FOR PROFESSIONAL SERVICES FOR THE TOWNSHIP PUBLIC DEFENDER

4

2019-005

A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A CONTRACT FOR PROFESSIONAL SERVICES FOR THE TOWNSHIP AUDITOR

5

2019-006

A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A CONTRACT FOR PROFESSIONAL SERVICES FOR THE TOWNSHIP BOND COUNSEL

6

2019-007

A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A CONTRACT FOR PROFESSIONAL SERVICES FOR THE TOWNSHIP LABOR ATTORNEY

7

2019-008

A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT FOR SPECIAL TAX COUNSEL FOR THE TOWNSHIP

8

2019-009

A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY APPOINTING A PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O.) FOR 2019

9

2019-010

A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY AUTHORIZING THE APPOINTMENT OF AN OFFICIAL TOWNSHIP HOST/HOSTESS

10



Township of Roxbury

1715 Route 46
Ledgewood, NJ 07852
www.roxburynj.us

[Information](#)
973-448-2000

[Building & Construction](#)
973-448-2009

[Court](#)
973-448-2034

[Engineer](#)
973-448-2018

[Finance](#)
973-448-2006

[Fire Official](#)
973-448-2012

[Health](#)
973-448-2028

[Manager](#)
973-448-2002

[Mayor and Council](#)
973-448-2001

[Police](#)
973-448-2100

[Planning and Zoning](#)
973-448-2008

[Public Works](#)
973-448-2069

[Recreation](#)
973-448-2015

[Tax Assessor](#)
973-448-2021

[Tax Collector and Utilities](#)
973-448-2022

[Technology](#)
973-448-2099

[Township Clerk](#)
973-448-2001

[Sewer Plant](#)
973-584-5360

[Water Plant](#)
973-398-2818

7. MAYORAL APPOINTMENTS

11

A. Environmental Commission

- 1 Council Liaison for CY2019
- 2 Members for the 3yr. term 1/1/19 through 12/31/21 (*one must also be a PB member*)

B. Lake Musconetcong Regional Planning Board (LMRPB)

- 1 Member for the 4 yr. term 1/1/19 through 12/31/22

C. Library Board of Trustees

- 1 Member (*Mayor or designee*) for CY2019
- 1 Member (*Superintendent of Schools or designee*) for CY2019
- 1 Member for the 5yr. term 1/1/19 through 12/31/23

D. Morris County Community Development Revenue Sharing Committee (CDRS/CDBG)

- 1 Representative appointed by Mayor for CY2019
- 1 Alternate Representative appointed by Mayor for CY2019

E. Office of Emergency Management (OEM)

- 1 Emergency Management Coordinator for the 3 yr. term 1/1/19 through 12/31/21

F. Planning Board

- 1 Member - Class 1 (*Mayor or designee*) for CY2019
- 1 Member - Class 2 (*Township Official*) for CY2019

8. COUNCIL APPOINTMENTS

12

A. Board of Education Liaison

- 1 Council Liaison for CY2019

B. COAH Committee

- 3 Council Members for CY2019

C. Computer Committee

- 3 Council Members for CY2019

D. Economic Development Committee

- 2 Council Liaisons for CY2019
- 1 Alternate Council Liaison for CY2019
- 2 Members for the 3yr. term 1/1/19 through 12/31/21

E. Energy Aggregation Review Committee

- 3 Council Members for CY2019

F. Fire Department Liaison

- 1 Council Liaison for CY2019
- 1 Alternate Council Liaison for CY2019

G. Historic Advisory Committee

- 1 Council Liaison for CY2019
- 1 Member for the 4 yr. term 1/1/19 through 12/31/22
- 1 Member for the unexpired term through 12/31/20
- 1 Member for the unexpired term through 12/31/21
- 1 Alternate Member for the unexpired term through 12/31/21

H. 1 Lake Hopatcong Water Level Management Plan Citizens Advisory Committee

- 1 Representative from Roxbury for CY2019
- 1 Alternate Representative from Roxbury for CY2019



Township of Roxbury

1715 Route 46
Ledgewood, NJ 07852
www.roxburynj.us

[Information](#)
973-448-2000

[Building & Construction](#)
973-448-2009

[Court](#)
973-448-2034

[Engineer](#)
973-448-2018

[Finance](#)
973-448-2006

[Fire Official](#)
973-448-2012

[Health](#)
973-448-2028

[Manager](#)
973-448-2002

[Mayor and Council](#)
973-448-2001

[Police](#)
973-448-2100

[Planning and Zoning](#)
973-448-2008

[Public Works](#)
973-448-2069

[Recreation](#)
973-448-2015

[Tax Assessor](#)
973-448-2021

[Tax Collector and Utilities](#)
973-448-2022

[Technology](#)
973-448-2099

[Township Clerk](#)
973-448-2001

[Sewer Plant](#)
973-584-5360

[Water Plant](#)
973-398-2818

I. Landing Gateway and Streetscaping Committee

- 2 Members of the Township Council for CY2019
- 1 Member of the Township Planning Board for CY2019
- 1 Member of the Historic Advisory Committee for CY2019
- 1 Member of the Lake Hopatcong Commission for CY2019
- 1 Member of the Lake Hopatcong Foundation for CY2019
- 1 Area Business Representative for CY2019
- 1 Resident from the Area for CY2019
- 2 Citizens At-Large for CY2019

J. Memorial Day Parade Committee

- 1 Chairperson for 2019

K. Morris County Community Development Revenue Sharing Committee (CDRS/CDBG)

- 1 Representative appointed by the Governing Body for CY2019

L. Morris County Freight Rail Advisory Committee (MCFRAC)

- 1 Council Representative for CY2019
- 1 Alternate Council Representative for CY2019

M. Musconetcong Sewerage Authority (MSA)

- 1 Member for the 5yr. term 2/1/19 through 1/31/24

N. Open Space Acquisition Advisory Committee

- 1 Council Liaison for CY2019
- 2 Members for the 3yr. term 1/1/19 through 12/31/21

O. Planning Board

- 1 Member - Class 3 (*Council Member*) for CY2019
- 1 Member - Class 4 for the 4yr. term 1/1/19 through 12/31/22
- 1 Alternate Member for the 2yr. term 1/1/19 through 12/31/20

P. Recreation Advisory Committee

- 1 Council Liaison for CY2019
- 1 Member for the 3yr. term 1/1/19 through 12/31/21
- 1 Alternate Member for the 3yr. term 1/1/19 through 12/31/21

Q. Traffic Committee

- 3 Council Liaisons for CY2019

R. Trails Committee

- 3 Members of the Roxbury Township Council for CY2019
- 1 Member of the Environmental Commission for CY2019
- 2 Members of the Open Space Advisory Committee for CY2019
- 2 Members of the Recreation Advisory Committee for CY2019
- 2 Residents At-Large for CY2019

S. Tree Committee

- 3 Council Members for CY2019

T. Water/Sewer Committee

- 3 Council Liaisons for CY2019

U. Zoning Board of Adjustment

- 2 Members for the 4yr. term 1/1/19 through 12/31/22
- 1 Alternate Member for the 2yr. term 1/1/19 through 12/31/20



Township of Roxbury

1715 Route 46
Ledgewood, NJ 07852
www.roxburynj.us

[Information](#)
973-448-2000

[Building & Construction](#)
973-448-2009

[Court](#)
973-448-2034

[Engineer](#)
973-448-2018

[Finance](#)
973-448-2006

[Fire Official](#)
973-448-2012

[Health](#)
973-448-2028

[Manager](#)
973-448-2002

[Mayor and Council](#)
973-448-2001

[Police](#)
973-448-2100

[Planning and Zoning](#)
973-448-2008

[Public Works](#)
973-448-2069

[Recreation](#)
973-448-2015

[Tax Assessor](#)
973-448-2021

[Tax Collector and Utilities](#)
973-448-2022

[Technology](#)
973-448-2099

[Township Clerk](#)
973-448-2001

[Sewer Plant](#)
973-584-5360

[Water Plant](#)
973-398-2818

9. INCORPORATING RESOLUTION #2 of 2

2019-011

A RESOLUTION INCORPORATING BY REFERENCE HEREIN AND APPROVING THE FOLLOWING NUMBERED RESOLUTIONS LISTED ON THE REORGANIZATION MEETING AGENDA FOR THIS DATE:

2019-012, 2019-013, 2019-014, 2019-015, 2019-016,
2019-017, 2019-018, 2019-019, 2019-020

15

2019-012

A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY DESIGNATING THE OFFICIAL NEWSPAPER FOR THE CALENDAR YEAR 2019

16

2019-013

A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY AFFIRMING SURETY COVERAGE FOR ALL TOWNSHIP OFFICIALS

17

2019-014

A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY DESIGNATING THE NEWSPAPERS TO RECEIVE NOTICES OF COUNCIL MEETINGS AND FIXING A CHARGE TO PERSONS REQUESTING INDIVIDUAL NOTICE FOR THE CALENDAR YEAR 2019

18

2019-015

A RESOLUTION AUTHORIZING THE RATE OF INTEREST, GRACE PERIOD AND YEAR-END PENALTY FOR DELINQUENT ACCOUNTS

19

2019-016

A RESOLUTION AUTHORIZING THE TAX & UTILITY COLLECTOR TO PROCESS THE CANCELLATION OF ANY PROPERTY TAX, SEWER OR WATER UTILITY REFUND OR DELINQUENCY OWED FOR 2018 THAT IS LESS THAN \$10.00

20

2019-017

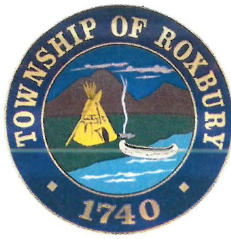
A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY DESIGNATING DEPOSITORIES OF MUNICIPAL FUNDS

21

2019-018

A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY ESTABLISHING TEMPORARY BUDGETS FOR THE TOWNSHIP OF ROXBURY FOR THE FIRST THREE MONTHS OF 2019

22



Township of Roxbury

1715 Route 46
Ledgewood, NJ 07852
www.roxburynj.us

Information
973-448-2000

Building & Construction
973-448-2009

Court
973-448-2034

Engineer
973-448-2018

Finance
973-448-2006

Fire Official
973-448-2012

Health
973-448-2028

Manager
973-448-2002

Mayor and Council
973-448-2001

Police
973-448-2100

Planning and Zoning
973-448-2008

Public Works
973-448-2069

Recreation
973-448-2015

Tax Assessor
973-448-2021

Tax Collector and Utilities
973-448-2022

Technology
973-448-2099

Township Clerk
973-448-2001

Sewer Plant
973-584-5360

Water Plant
973-398-2818

2019-019

A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY AUTHORIZING THE MUNICIPAL ASSESSOR AND MUNICIPAL ATTORNEY TO ANSWER, DEFEND, INITIATE AND SETTLE CERTAIN LOCAL PROPERTY TAX APPEALS BEFORE THE MORRIS COUNTY BOARD OF TAXATION AND THE TAX COURT OF THE STATE OF NEW JERSEY FOR THE 2019 TAX YEAR

29

2019-020

A RESOLUTION AUTHORIZING THE APPOINTMENT OF COUNCILMAN ROBERT DEFILLIPPO TO THE ROXBURY / MOUNT ARLINGTON CONSOLIDATION STUDY COMMISSION AND COUNCILMAN DANIEL KLINE AS THE ALTERNATE

30

10. PUBLIC PORTION

11. ADJOURNMENT

Submitted by:

Amy E. Rhead, RMC
Township Clerk