



# Township of Roxbury

1715 Route 46  
Ledgewood, NJ 07852  
www.roxburynj.us

## AGENDA MEETING OF ROXBURY TOWNSHIP COUNCIL

September 10, 2019  
7:30 PM

[Information](#)  
973-448-2000

[Building & Construction](#)  
973-448-2009

[Court](#)  
973-448-2034

[Engineer](#)  
973-448-2018

[Finance](#)  
973-448-2006

[Fire Official](#)  
973-448-2012

[Health](#)  
973-448-2028

[Manager](#)  
973-448-2002

[Mayor and Council](#)  
973-448-2001

[Police](#)  
973-448-2100

[Planning and Zoning](#)  
973-448-2008

[Public Works](#)  
973-448-2069

[Recreation](#)  
973-448-2015

[Tax Assessor](#)  
973-448-2021

[Tax Collector and Utilities](#)  
973-448-2022

[Technology](#)  
973-448-2099

[Township Clerk](#)  
973-448-2001

[Sewer Plant](#)  
973-584-5360

[Water Plant](#)  
973-398-2818

**1. PLEDGE OF ALLEGIANCE**

**2. OPEN PUBLIC MEETING STATEMENT**

Adequate notice of this Meeting of the Township Council of the Township of Roxbury was given as required by the Open Public Meetings Act as follows: On December 21, 2018, notice was faxed to the Daily Record, the Newark Star Ledger, The Roxbury Register and published in the Daily Record; notice shall also remain posted throughout the year on the bulletin board in the main hallway of the Municipal Building.

**3. ROLL CALL**

**4. PRESENTATIONS, AWARDS, ETC.**

- A. Proclamation – Constitution Week
- B. Proclamation – Walk To End Alzheimer’s

**1  
3**

**5. APPROVAL OF MINUTES**

None

**6. PUBLIC PORTION (3 Minutes /1 Appearance per Individual)**

**7. REPORTS OF COUNCIL LIAISON REPRESENTATIVES, COUNCIL COMMITTEES AND NEW BUSINESS/OLD BUSINESS**

- A. Reports of Council Liaison Representatives and Council Committees
- B. New Business/Old Business

**8. MATTERS REQUESTED/REFERRED BY COUNCIL MEMBERS, MANAGER, ATTORNEY OR CLERK**

- A. Application for Extension of Premises Permit – Landing Operating Company and Cabaret, 60<sup>th</sup> Year Anniversary (October 5, 2019)

**4**

**9. INTRODUCTION OF PROPOSED ORDINANCES**

**15-19**

AN ORDINANCE TO AMEND AND SUPPLEMENT CHAPTER II, ADMINISTRATIVE CODE, SECTION 2-17, OFFICERS AND EMPLOYEES GENERALLY, OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF ROXBURY, COUNTY OF MORRIS, STATE OF NEW JERSEY

**10**

**10. HEARING AND ADOPTION OF ORDINANCES ON SECOND READING**

None

**11. INTRODUCTION AND ADOPTION OF RESOLUTIONS**

**2019-282**

A RESOLUTION INCORPORATING BY REFERENCE HEREIN AND APPROVING THE FOLLOWING NUMBERED RESOLUTIONS LISTED ON THE REGULAR COUNCIL MEETING AGENDA FOR THIS DATE

**15**

- 2019-283** 16  
A RESOLUTION AUTHORIZING THE TOWNSHIP TO APPLY TO NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS FOR RECREATION OPPORTUNITIES FOR INDIVIDUALS WITH DISABILITIES (ROID) GRANT
- 2019-284** 17  
A RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT TO NATIONAL AUTO FLEET GROUP FOR A 2020 FORD F-150 4WD TRUCK FOR USE BY THE DEPARTMENT OF PUBLIC WORKS
- 2019-285** 20  
A RESOLUTION AUTHORIZING THE PURCHASE AND INSTALLATION OF 2019 LANDSCAPER BODY FROM TONY SANCHEZ, LTD.
- 2019-286** 23  
A RESOLUTION APPROVING CHANGE ORDER NO. 2 TO ENVO CARE ENVIRONMENTAL & FACILITY MANAGEMENT, LLC FOR ADDITIONAL GROUND WATER MONITORING AND REPORTING AT THE FORMER PORT MORRIS FIRE HOUSE (BLOCK 10502, LOT 5)
- 2019-287** 26  
A RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT TO CREATIVE STRUCTURES USA, LLC FOR THE PUBLIC LIBRARY BATHROOM RENOVATIONS CDBG GRANT
- 2019-288** 29  
A RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT TO RIO SUPPLY, INC. FOR THE PURCHASE OF 30 WATER METERS WITH TRANSMITTERS AND 20 REPLACEMENT TRANSMITTERS FOR THE TOWNSHIP WATER UTILITY
- 2019-289** 32  
A RESOLUTION AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT TO NV5 FOR THE LEDGEWOOD POND DAM PROJECT – BLOCK 7501, LOT 11
- 2019-290** 36  
A RESOLUTION AUTHORIZING THE REFUND OF UNUSED ESCROW MONIES PREVIOUSLY DEPOSITED WITH THE TOWNSHIP OF ROXBURY FOR DEVELOPMENT MATTERS PURSUANT TO CHAPTER XIII (LAND USE) OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF ROXBURY
- 2019-291** 40  
A RESOLUTION AUTHORIZING THE REFUND OF TAXES
- 2019-292** 43  
A RESOLUTION AUTHORIZING THE REFUND OF TAXES
- 2019-293** 44  
A RESOLUTION AUTHORIZING THE TAX COLLECTOR TO CHARGE \$25.00 FOR EACH OF TWO NOTICES OF TAX SALE MAILED

**2019-294** **45**  
A RESOLUTION AUTHORIZING THE TAX COLLECTOR TO COMPLETE APPLICATION TO PARTICIPATE IN ELECTRONIC TAX SALE PROCESS IN THE YEAR 2019

**2019-295** **46**  
A RESOLUTION AUTHORIZING THE PAYMENT OF BILLS

**12. PERSONNEL CHANGES**  
None

**13. COMMUNICATIONS**  
August 30, 2019  
September 6, 2019

**14. PUBLIC PORTION** *(3 Minutes /1 Appearance per Individual)*

**15. EXECUTIVE SESSION**

**2019-296** **61**  
A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF ROXBURY, IN THE COUNTY OF MORRIS, NEW JERSEY AUTHORIZING CONFERENCE OF THE TOWNSHIP COUNCIL WITH THE PUBLIC EXCLUDED

**16. ADJOURNMENT**

  
John M. Shepherd  
Township Manager