

**April 16, 2019**

A Neighborhood Meeting of the Township Council of the Township of Roxbury was held on April 16, 2019 at 7:00 PM at Horseshoe Lake Senior Center located at 72 Eyland Avenue, Succasunna, New Jersey. This meeting was held for the purpose of general discussion with Township residents.

**PLEDGE OF ALLEGIANCE**

Mayor DeFillippo led the Pledge of Allegiance.

**OPEN PUBLIC MEETING STATEMENT**

Adequate notice of this Meeting of the Township Council of the Township of Roxbury was given as required by the Open Public Meetings Act as follows: On December 21, 2018, notice was faxed to the Daily Record, the Newark Star Ledger, The Roxbury Register and published in the Daily Record; notice shall also remain posted throughout the year on the bulletin board in the main hallway of the Municipal Building.

**ROLL CALL (Present):** Councilwoman Jaki Albrecht, Councilman Mark Crowley, Deputy Mayor Fred Hall; Councilman Dan Kline, Councilman Jim Rilee, Councilman Richard Zoschak, Mayor Robert DeFillippo; **Absent:** None

**Also Present:** John Shepherd, Township Manager; Amy Rhead, Township Clerk

**Staff:** Richard Blood, Public Works Director; Brad Smith, Assistant Director of Public Works; Keith Knudsen, Recreation Director; Marc Palanchi, Chief of Police; Michele O'Halloran, Assistant to Township Manager; Tracy Osetec, Manager's Office

**Public:** fifteen (15) members of the public

**OPENING REMARKS**

Mayor DeFillippo welcomed everyone to the Neighborhood Meeting and spoke of the Horseshoe Lake Turf Field Groundbreaking ceremony that took place earlier this evening.

**Introduction of Council Members**

Mayor DeFillippo introduced members of the Council.

**Introduction of Staff**

Mr. Shepherd introduced staff members who were in attendance and credited Ms. O'Halloran and Ms. Osetec for their efforts in organizing the Turf Field Groundbreaking Ceremony.

**ITEMS FOR DISCUSSION**

**Horseshoe Lake Park field improvements update**

Mr. Shepherd and Deputy Mayor Hall provided an overview of the following Horseshoe Lake projects:

- Review of Phase I improvements
- Reconfiguration of fields and lighting
- Irrigation plans
- Rochelle Contracting – providing ground construction
- Importance of communication – public awareness
- Challenges of active construction site
- Assurance that scheduled events will not impacted

**Landscaping plan – 72 Eyland Avenue**

Mr. Shepherd provided an overview of the following Landscaping plan:

- Design concept by Brad Smith
- Grace Church volunteer project
- Authorized purchase of materials
- Teen center – grass removal, river stones, flowers
- Accents around flag poles – border display
- Planting of wild flowers along Eyland Avenue - full length of the fence on lake side

Mr. Smith spoke about the Poets Peak to Patricia Drive trails project:

- Grace Church 50-60 volunteers
- Memorial Benches

**Public Works update – current/upcoming projects**

Mr. Shepherd introduced Mr. Blood who provided an overview of the following Department of Public Works projects:

- Mill & Fill – working with Tilcon
- NJNG – ongoing gas main replacements (arrangement with Roxbury to pave/resurface curb-to-curb when the Township mills the roads where gas mains are being replaced)
- Review of 2019 Road Paving List
- Horseshoe Lake Improvements
- Dredging swim lane
- Tree trimming
- Pothole repairs

**Area news**

Mayor DeFillippo advised that Walmart had contacted him to reaffirm their pledge of continued community support with Roxbury Social Services. Mayor DeFillippo asked Mr. Shepherd to look into the possibility of amending the Dial-A-Ride service to allow for transportation of Roxbury residents/seniors to Mt. Olive Walmart.

Councilmembers shared details surrounding various upcoming events scheduled to take place within the Township.

**QUESTIONS – PUBLIC PORTION**

Members of the public commented and asked questions. General discussion occurred regarding issues/topics such as:

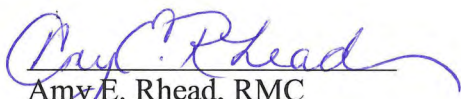
- **Vet Fest NJ** – Richard Goldman, 12 Beeman Place, Succasunna – Mr. Goldman provided details regarding the upcoming Vet Fest Food and Music Festival and asked for assistance in getting the word out.
- **Horseshoe Lake Landscaping Project** – Mr. Knudsen provided information regarding use of the Senior Center throughout the project and explained liability/insurance coverage of volunteer workers.
- **NJNG** – General discussion occurred with regard to the installation of the gas line. Mr. Blood provided a time line and the impact it may have on paving in that area.

**ADJOURNMENT**

At 7:40PM, Councilwoman Albrecht made a motion to adjourn the meeting. Councilman Rilee seconded the motion.

Voice Vote: All in Favor – Yes; Motion carried unanimously, 7 to 0.

Submitted by:

  
 Amy E. Rhead, RMC  
 Township Clerk

**MINUTES APPROVED BY COUNCIL:**

**DATE:** August 27, 2019

**ROLL CALL:**

Councilwoman Albrecht	-	Yes
Councilman Crowley	-	Yes
Deputy Mayor Hall	-	Yes
Councilman Kline	-	Yes
Councilman Rilee	-	Yes
Councilman Zoschak	-	Yes
Mayor DeFillippo	-	Yes