

**November 10, 2010**

A Special Budget Meeting of the Township Council of the Township of Roxbury was held on November 10, 2010 at 1715 Route 46, Ledgewood, New Jersey at 7:30 PM.

**PLEDGE OF ALLEGIANCE**

**OPEN PUBLIC MEETING STATEMENT**

Adequate notice of this Special Meeting of the Township Council of the Township of Roxbury was given as required by the Open Public Meetings Act as follows: On November 2, 2010, notice was faxed to the Daily Record, the Newark Star Ledger, and the Roxbury Register and posted on the bulletin board in the main hallway of the Municipal Building. In addition, notice was published in the Daily Record on November 4, 2010.

**ROLL CALL (Present):** Councilman Gary Behrens  
Councilwoman Kathy DeFillippo  
Deputy Mayor Fred Hall  
Councilman Timothy Smith  
Councilman Richard Zoschak  
Mayor Jim Rilee

**Also Present:** Christopher Rath, Township Manager  
Amy Rhead, Acting Township Clerk

**Absent:** Councilman Martin Schmidt

**APPROVAL OF MINUTES**

None

**Mayor Rilee amended the original order to the agenda to allow for the following:**

Council members held a discussion regarding a request by the Historical Society that the Mayor endorse a letter for their grant application. It was reported that there will not be any zoning restrictions on area property owners if the classification is achieved. Additionally, the recent community outreach conducted by the Society produced no objections from residents.

Deputy Mayor Hall made a motion to authorize Mayor Rilee to endorse the Historic Society's grant application by signing the necessary paperwork, as previously presented and discussed. Councilman Zoschak seconded the motion.

Roll Call: Deputy Mayor Hall – Yes      Councilman Zoschak – Yes  
              Councilman Behrens – Yes      Councilwoman DeFillippo – Yes  
              Councilman Smith – Yes      Mayor Rilee – Yes

Motion carried 6 to 0.

**REPORTS OF COUNCIL LIAISON REPRESENTATIVES, COUNCIL COMMITTEES AND NEW BUSINESS/OLD BUSINESS**

**1. Mayor and Council 2011 Goals and Objective**

Mr. Rath presented information and spoke about:

- current and projected revenue amounts
- fund balance
- tax collection rates
- expenditures
- possibility of another reduction in state aide
- effects of 2% CAP
- cost of retirements and benefits

- pension expense
- asking the bargaining units to work cooperatively in developing a plan; suggested considering accepting a salary freeze, eliminating longevity and/or revising the health care plan
- continuing possibility of further reductions in force

General discussions among the Council ensued regarding:

- the operating of the Public Library
- the continuation of the exploration of outsourcing
- the pros and cons of the sale of certain Township properties

Councilman Smith spoke about the areas that the GEM group is exploring:

- Tax collection services
- Tax assessment
- Health Services
- Information technology
- Police

Councilman Smith discussed police functions that could potentially be shared internally, as opposed to consolidating and/or regionalizing.

Mr. Rath further reported that:

- Capital Budgets will be reviewed individually, by department
- Operating Budget requests are due in November
- all providers of contracted services have been notified that the Township will not pay an amount in excess of what was paid last year for the same services

**MATTERS REQUESTED/REFERRED BY COUNCIL MEMBERS,  
MANAGER, ATTORNEY OR CLERK**

None

**PUBLIC PORTION**

None

**DRAFT ORDINANCES FOR DISCUSSION**

None

**INTRODUCTION OF ORDINANCES**

None

**HEARING AND ADOPTION OF ORDINANCES ON SECOND READING**

None

**DRAFT RESOLUTIONS FOR DISCUSSION**

None

**INTRODUCTION AND ADOPTION OF RESOLUTIONS**

None

**COMMUNICATIONS**

None

**Mayor Rilee amended the original agenda to allow for a second public portion.**

**PUBLIC PORTION**

None

**EXECUTIVE SESSION**

None

**ADJOURNMENT**

At 8:50 PM, Councilman Smith made a motion to adjourn the meeting. Deputy Mayor Hall seconded the motion.

Roll Call: All in Favor – Yes

Motion carried 6 to 0.

Submitted By:

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Amy E. Rhead  
Acting Township Clerk

**MINUTES APPROVED BY COUNCIL**

**DATE:** February 22, 2011

**ROLL CALL:** Councilman Behrens – Yes  
Councilwoman DeFillippo – Yes  
Deputy Mayor Hall – Yes  
Councilman Schmidt – Yes  
Mayor Rilee –Yes